

MEMORANDUM OF UNDERSTANDING
Between
Nassau County Board of County Commissioners
and
Nassau County Sheriff's Office

THIS MEMORANDUM OF UNDERSTANDING is hereby made and entered into this the 9th day of January, 2008, 2007, by and between **Nassau County Board of County Commissioners** (hereinafter the "County") and the **Nassau County Sheriff's Office** (hereinafter the "Sheriff").

WHEREAS, the County has applied for a grant from the Department of Families to help fund a Mental Health Court in Nassau County, said grant application is attached hereto as Exhibit "A"; and

WHEREAS, the parties desire the benefits to the community anticipated as a result of the Mental Health Court; and

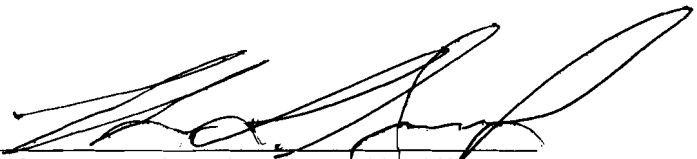
WHEREAS, the parties recognize that implementing and administering the Mental Health Court will require a combined effort by the County and the Sheriff and both parties are willing to work together to achieve the goals of the program.

NOW THEREFORE, in consideration of mutual covenants the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

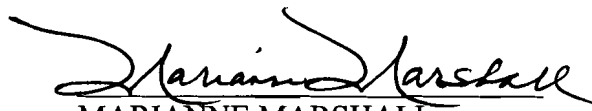
1. Sheriff will act as the agent for the County to administer the Mental Health Court Grant in accordance with the terms thereof.
2. Sheriff agrees to employ a Program Director and to house the Program Director and two Peer Specialists for the duration of the Mental Health Court Program.
3. As enumerated in the Mental Health Court Grant the County accepts a number of obligations, including but not limited to, strategic planning, intervention and diversion, matching funds, performance tracking and measures. The Sheriff agrees to undertake those obligations on behalf of the County.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding on the day and year first above written:

NASSAU COUNTY SHERIFF'S OFFICE


TOMMY L. SEAGRAVES, Sheriff

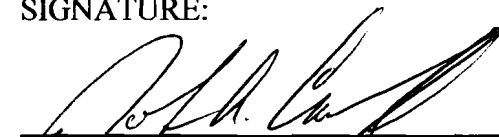
BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA



MARIANNE MARSHALL

Its: Chair

ATTEST AS TO CHAIRMAN'S
SIGNATURE:

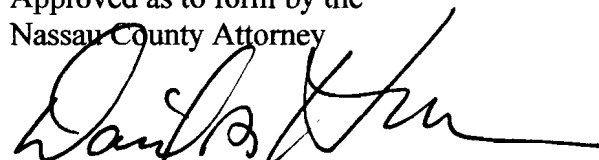


JOHN A. CRAWFORD
Its: Ex-Officio Clerk

REVIEWED BY GENE TRACA
CHIEF DEPUTY COMPLIANCE & ACCOUNTABILITY

 DATE 11/9/08

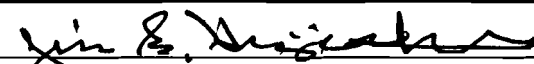
Approved as to form by the
Nassau County Attorney




DAVID A. HALLMAN

original

Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant Cover Page

PROPOSAL INFORMATION					
Project Type:		<input type="checkbox"/> Planning Grant <input checked="" type="checkbox"/> Implementation/Expansion Grant			
County or Counties:		Nassau County			
GRANT POINT OF CONTACT					
Contact Name:		Robert Crawford, Manager of Finance & Personnel			
Department:		Nassau County Sheriff's Office			
Address Line 1:		76001 Bobby Moore Circle			
Address Line 2:					
City:	Yulee	State:	Florida	Zip:	32097
Email:	rcrawford@nassaucountysheriff.com				
Phone:	904/548-4039	Fax:	904/548-4139		
ADDITIONAL CONTACTS					
Contact Name (if any):		Eron D. Thompson, Grants Manager			
Organization:		Nassau County Board of County Commissioners			
Address Line 1:		96161 Nassau Place			
Address Line 2:					
City:	Yulee	State:	Florida	Zip:	32097
Email:	ethompson@nassaucountyfl.com				
Phone:	904/321-5785	Fax:	904/491-3611		
FUNDING REQUEST AND MATCHING FUNDS					
1. Total Amount of Grant Funds Requested:					\$ 165,000.00
2. Total Matching Funds (Provided by applicant and project partners):					350,032.64
3. Total Project Cost (Add amounts in 1 and 2):					515,032.64
CERTIFYING OFFICIAL					
Certifying Official's Signature					
Certifying Official's Name (printed):		Jim B. Higginbotham			
Title:		Chairman of the Board			
Date:		October 31, 2007			







Hand deliver to Tallahassee
Nov 11/07 per Grant





APPROVED BOCC
DATE 10/31/07 

10/31/07
PA
1

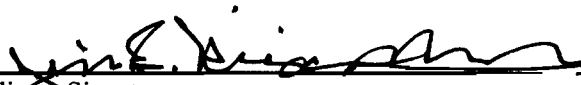
Appendix G

STATEMENT OF MANDATORY ASSURANCES

<p>1. Infrastructure: The applicant shall possess equipment and Internet access necessary to participate fully in this solicitation.</p>	<p align="center"> Initial</p>
<p>2. Site Visits: The applicant will cooperate fully with the Corporation in coordinating site visits, if desired by the Corporation.</p>	<p align="center"> Initial</p>
<p>3. Non-discrimination: The applicant agrees that no person will, on the basis of race, color, national origin, creed or religion be excluded from participation in, be refused the benefits of, or be otherwise subjected to discrimination pursuant to the Act governing these funds or any project, program, activity or sub-grant supported by the requirements of, (a) Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended which prohibits discrimination the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended which prohibits discrimination in employment or any program or activity that receives or benefits from federal financial assistance on the basis of handicaps; (d) Age Discrimination Act 1975, as amended which prohibits discrimination on the basis of age, (e) Equal Employment Opportunity Program (EEO) must meets the requirements of 28 CFR 42.301.</p>	<p align="center"> Initial</p>
<p>4. Lobbying: The applicant is prohibited by Title 31, USC, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," from using Federal funds for lobbying the Executive or Legislative Branches of the federal government in connection with a specific grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal funds if grants and/or cooperative agreements exceed \$100,000 in total costs (45 CFR Part 93).</p>	<p align="center"> Initial</p>
<p>5. Drug-Free Workplace Requirements: The applicant agrees that it will, or will continue to, provide a drug-free workplace in accordance with 45 CFR Part 76.</p>	<p align="center"> Initial</p>
<p>6. Smoke-Free Workplace Requirements: Public Law 103-227, Part C-Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library projects to children under the age of 18, if the projects are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's projects provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 per day and/or the imposition of an administrative compliance order on the responsible entity.</p>	<p align="center"> Initial</p>

7. <u>Compliance and Performance:</u> The applicant understands that grant funds in Years 2 and 3 for Implementation/Expansion Grants are contingent upon compliance with the requirements of this grant program and demonstration of performance towards meeting the grant goals and objectives, as well as availability of funds.	 Initial
8. <u>Certification of Non-supplanting:</u> The applicant certifies that funds awarded under this solicitation will not be used for programs currently being paid for by other funds or programs where the funding has been committed.	 Initial
9. <u>Submission of Data:</u> The applicant agrees to provide data and other information requested by the Criminal Justice, Mental Health, and Substance Abuse Technical Assistance Center at the Florida Mental Health Institute to enable the Center to perform the statutory duties established in the authorizing legislation.	 Initial
10. <u>Submission of Reports:</u> The applicant agrees to submit semi-annual progress reports and an annual fiscal report, signed by the County Administrator, to the Florida Substance Abuse and Mental Health Corporation.	 Initial

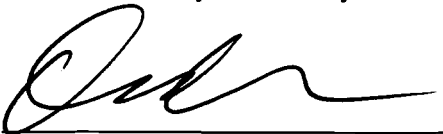
By signing and submitting this agreement, the Applicant certifies that it will comply with all the above requirements.


 Applicant Signature 10/31/07
 Date
 Jim B. Higginbotham
 Chairman, Nassau County Board of
 County Commissioners

Attest as to Chairman's
Signature:


 John A. Crawford
 Ex-Officio Clerk 10/31/07
 Date


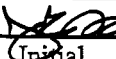




Approved as to form by the
Nassau County Attorney:




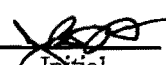

 David A. Hallman
 County Attorney 10/31/07
 Date

STATEMENT OF MANDATORY ASSURANCES

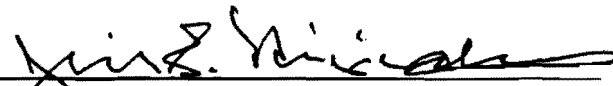
Appendix G

STATEMENT OF MANDATORY ASSURANCES

<p>1. <u>Infrastructure</u>: The applicant shall possess equipment and Internet access necessary to participate fully in this solicitation.</p>	 Initial
<p>2. <u>Site Visits</u>: The applicant will cooperate fully with the Corporation in coordinating site visits, if desired by the Corporation.</p>	 Initial
<p>3. <u>Non-discrimination</u>: The applicant agrees that no person will, on the basis of race, color, national origin, creed or religion be excluded from participation in, be refused the benefits of, or be otherwise subjected to discrimination pursuant to the Act governing these funds or any project, program, activity or sub-grant supported by the requirements of, (a) Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended which prohibits discrimination the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended which prohibits discrimination in employment or any program or activity that receives or benefits from federal financial assistance on the basis of handicaps; (d) Age Discrimination Act 1975, as amended which prohibits discrimination on the basis of age, (e) Equal Employment Opportunity Program (EEO) must meets the requirements of 28 CFR 42.301.</p>	 Initial
<p>4. <u>Lobbying</u>: The applicant is prohibited by Title 31, USC, Section 1352, entitled "Limitation on use of appropriated funds to influence certain Federal contracting and financial transactions," from using Federal funds for lobbying the Executive or Legislative Branches of the federal government in connection with a specific grant or cooperative agreement. Section 1352 also requires that each person who requests or receives a Federal grant or cooperative agreement must disclose lobbying undertaken with non-Federal funds if grants and/or cooperative agreements exceed \$100,000 in total costs (45 CFR Part 93).</p>	 Initial
<p>5. <u>Drug-Free Workplace Requirements</u>: The applicant agrees that it will, or will continue to, provide a drug-free workplace in accordance with 45 CFR Part 76.</p>	 Initial
<p>6. <u>Smoke-Free Workplace Requirements</u>: Public Law 103-227, Part C-Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library projects to children under the age of 18, if the projects are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's projects provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 per day and/or the imposition of an administrative compliance order on the responsible entity.</p>	 Initial

7. <u>Compliance and Performance</u> : The applicant understands that grant funds in Years 2 and 3 for Implementation/Expansion Grants are contingent upon compliance with the requirements of this grant program and demonstration of performance towards meeting the grant goals and objectives, as well as availability of funds.	 Initial
8. <u>Certification of Non-supplanting</u> : The applicant certifies that funds awarded under this solicitation will not be used for programs currently being paid for by other funds or programs where the funding has been committed.	 Initial
9. <u>Submission of Data</u> : The applicant agrees to provide data and other information requested by the Criminal Justice, Mental Health, and Substance Abuse Technical Assistance Center at the Florida Mental Health Institute to enable the Center to perform the statutory duties established in the authorizing legislation.	 Initial
10. <u>Submission of Reports</u> : The applicant agrees to submit semi-annual progress reports and an annual fiscal report, signed by the County Administrator, to the Florida Substance Abuse and Mental Health Corporation.	 Initial


By signing and submitting this agreement, the Applicant certifies that it will comply with all the above requirements.


 Applicant Signature 10/31/2007
 Date
 Jim B. Higginbotham
 Chairman, Nassau County Board of
 County Commissioners

Attest as to Chairman's
Signature:


 John A. Crawford
 Ex-Officio Clerk 10/31/07
 Date

Approved as to form by the
Nassau County Attorney:


 David A. Hallman 10/31/07
 County Attorney Date

PROJECT NARRATIVE

PROJECT NARRATIVE

1. STATEMENT OF PROBLEM

Nearly 2.1 million individuals with severe mental illness are incarcerated in U.S. jails each year.^{i,ii} Approximately 72% of these inmates also meet criteria for co-occurring substance abuse disorders. The National Alliance for the Mentally Ill stated that prisoners with mental illness cost the nation an average of nearly \$9 billion a year (NAMI, 2004). In a discussion regarding the mentally ill in the jail system, the Legal Director of the National Alliance on Mental Illness stated, “This is a national problem, and it’s a direct reflection of the lack of adequate beds and coordination between the criminal justice and mental health systems”. At this time, there are only 40,000 beds in psychiatric hospitals around the nation, down from 69,000 in 1995. The State of Florida has also reduced its institutional capacity during the past 30 years. In addition, the Florida Legislature mandated the closure of G. Pierce Wood Memorial Hospital in 2002. This state civil institution had 266 beds.

In an article published by the Center for Mental Health Services, it concluded, “In 1970, the Nation counted more than 400,000 public psychiatric hospital beds, but by 1998, the number had decreased to just over 63,000, an 85% decline. During the same period, the number of private psychiatric hospital beds increased more than twofold, from just over 14,000 to more than 33,000. In addition, the number of psychiatric beds in general hospitals more than doubled, increasing from approximately 22,000 in 1970 to just over 54,000 by 1998.”ⁱⁱⁱ

The article also states, “In sum, public psychiatric hospitals represented the overwhelming majority of psychiatric hospital beds in 1970, but the picture changed dramatically by 1998. The loss of nearly 350,000 public psychiatric hospital beds during this period was only partially offset by the combined increase in the number of private and general hospital psychiatric beds (approximately 50,000).”^{iv}

With few exceptions, such as in states that utilize Medicaid managed care strategies, specialty psychiatric hospitals are prohibited from directly billing Medicaid for persons under 18 and over 65 years of age, further reducing access to care. This prohibition, referred to as the Institute for Mental Diseases (IMD) exclusion does not apply to general hospitals. As Florida has implemented its Medicaid managed care strategies for behavioral health, managed care companies now have the ability to contract with specialty psychiatric hospitals. The managed care companies also contract with Crisis Stabilization Units, which are normally operated by community mental health centers.

It is important to note, however, in Florida from 1992 to 2001 there was a significant reduction in the number of psychiatric hospitals and some psychiatric hospitals discontinued operating units for adults. It is interesting to note, however, that the number of adult psychiatric beds in general hospitals remained almost constant during that period. In its Annual CON Report for 2002, the Agency for Health Care Administration (AHCA) reported the reductions shown below during the 10-year period.^v

- Reduction in psychiatric hospitals (including SA) – 62 to 28, a reduction of 34 hospitals
- Reduction in adult psychiatric hospitals – 41 to 20, a reduction of 21 hospitals
- Reduction in adult psychiatric beds – 1,853 to 998, a reduction of 855 beds
- Reduction in average daily census – 1,145 persons to 532, a reduction of 613

In several locations in Florida, Crisis Stabilization Units operated by community mental health centers have far exceeded licensed capacity. These situations place additional burdens on persons served, their families and providers.

The U.S. Department of Justice reports that at midyear 2005 more than half of all prison and jail inmates had a mental health problem, including 705,600 inmates in State prisons, 70,200 in Federal prisons and 479,000 in local jails.^{vi} These estimates represented 56% of state prisoners, 45% of federal prisoners, and 64% of jail inmates. The findings in this report were based on data from personal interviews with state and federal prisoners in 2004 and local jail inmates in 2002.

In Florida, until very recently, there were a significant number of inmates adjudicated Incompetent to Proceed (ITP) or Not Guilty By Reason of Insanity (NGI), as many as 300, held in jails because the state's forensic institutional beds were occupied. State law requires that these ITP and NGI inmates be transferred to state care within 15 days of going to jail. In 2005, the State of Florida reported 72% of mentally ill inmates were waiting for a bed and were waiting longer than the statutory limit of 15 days. In 2006 mentally ill offenders waited an average of 82 days for a bed to become available; the longest wait was 147 days.

The Florida Legislature and DCF have recently allocated \$48 million for forensic services, most of which was to pay for increases in bed capacity in locked facilities in Indiantown and South Miami. Forensic in this context means persons accused of felonies who are Incompetent to Proceed or who have been found Not Guilty By Reason of Insanity (Florida Statute 916).

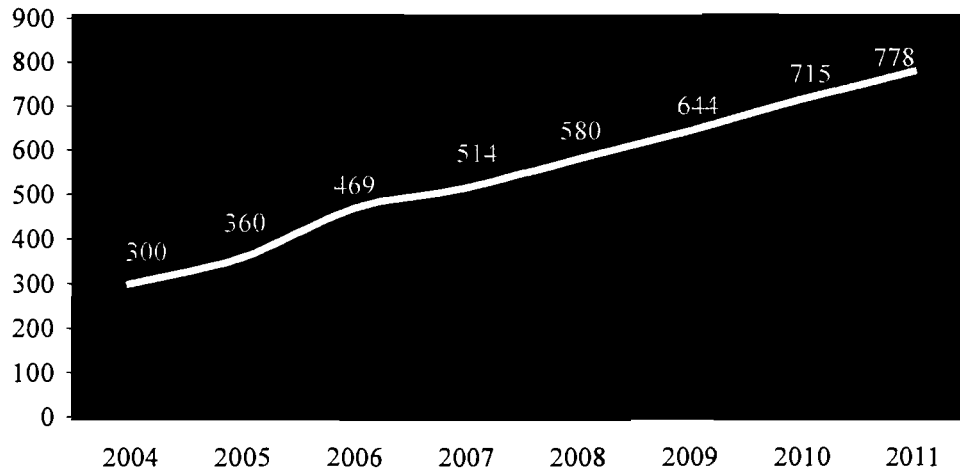
Florida Partners in Crisis reports that Florida's local jails have become the largest public psychiatric hospital, housing over 10,000 offenders with mental illnesses, many of whom are low-level offenders. There are more than 4 times as many people with mental illnesses in Florida jails than in state psychiatric hospitals (NAMI, 2004). Inmates with mental illness are 6 times more expensive to care for than other inmates. According to Florida Partners in Crisis, 92% of sheriff and jail administrators in Florida believe that local jails are ill equipped to provide appropriate mental health and substance abuse services (FPIC, 2004).

In an Escambia County Jail in Pensacola, Florida, two mentally ill inmates died over the last year and a half after being subdued by guards. In Pinellas County, Florida a schizophrenic inmate recently gouged out his eyes after waiting weeks for a hospital bed. Reports from public defenders in Miami-Dade County describe psychotic clients who have hallucinated, mutilated themselves and attempted suicide while awaiting transfer to hospitals. If people with co-occurring disorders can be diverted to more effective treatment programs in the community, then correctional facilities can be managed more effectively. Nearly 10% of male inmates require medication and other forms of treatment for serious mental disorder (Florida Commission on Mental Health Services and Substance Abuse, 2001).

The Sheriff's Office reports approximately 3,000 inmates were booked into the Nassau County Detention Center in 2005-2006. Of those 3,000 inmates, 16% of those were treated for mental illness. The top five mental health disorders encountered upon incarceration were: depressive disorders which include bi-polar disorder and major depression, substance abuse, adjustment disorders, post-traumatic stress disorder, and anxiety disorders.

In the Nassau County Detention Facility, the three-year trend for mental health services provided to inmates upon incarceration reflects a significant increase in the number of persons with mental health disorders. The chart below shows an estimate of future demand for mental health services based on current trends, without diversion strategies. It reflects a significant increase in the number of persons needing treatment.

Nassau County Detention Center
Inmates Evaluated with Mental Illnesses



The Sheriff's Office Detention Facility reports that the 2005-2006 fiscal year costs for mental health services were \$230,970. This includes cost for initial evaluation of \$36,500, follow-up treatment costs of \$13,600 and medication costs for inmates of \$181,140. There is a significant concern regarding the fiscal ramifications this population will have on the jail system given the projected increase in need for services over the next 4 years. The review of the Sheriff's Office statistics for 2005 and 2006 show that 51 and 58 respectively, misdemeanor inmates with mental health issues would have qualified for participation in the Nassau County Mental Health Court. The 2007 statistics through September 30th, indicate that 49 misdemeanor inmates with mental health issues would have qualified for this specialty court.

Nassau County is located in the Northeast corner of Florida, just 30 miles north of Jacksonville, Florida and south of the Georgia border. Nassau County comprises 652 square miles and encompasses three incorporated areas: Hilliard in the northwest region, Callahan in the southwest, and Fernandina Beach in the east. Yulee is an unincorporated community located in the heart of the county. Nassau County has experienced a population increase of 15% from 2002-2005. As the populations in the suburbs of Jacksonville grow and the commuters from Georgia extend south, it is anticipated that Nassau County's population will continue to grow. Nassau County is a predominately rural community with the employment found in the fishing or forestry industries.

Interestingly enough, Nassau County's demographic data are skewed by tremendous wealth on its barrier island of Amelia, where many have retired to live, in contrast to the rural west side of the county. Census data estimates out of a total of 21,952 households in Nassau County, 8,124 (37%) have incomes less than \$33,488 per year (Source: 2003 census data). However, data from the 2005 Yulee Community Assessment indicated that in 2003, approximately 9.1% of the population was living below the poverty level with 14.2% of children under the age of 18 living below the poverty rate. In 2002, these numbers were 8.99% and 10.9%, respectively. Overall, these figures underestimate the desperate pockets of poverty in the county and these are the targeted areas for this program because they have the greatest need and are the ones often forgotten.

The overarching goals of the Mental Health Court are to:

- ❑ Reduce the involvement of persons with mental illnesses, including those with co-occurring substance abuse disorders, in the criminal justice system.
- ❑ Reduce recidivism and re-incarceration of persons with mental illnesses in the criminal justice system.
- ❑ Incorporate the principles of recovery throughout the criminal justice, mental health and substance abuse systems.
- ❑ Improve the capacity of persons with mental illnesses to successfully live and work in the community.
- ❑ Improve access to mental health treatment, community services and supports for persons with mental illnesses.
- ❑ Improve treatment engagement and outcomes.
- ❑ Reduce burden and cost on law enforcement and the jail.
- ❑ Improve collaboration and coordination of services among criminal justice, mental health and drug treatment, physical health care, and other social service systems.
- ❑ Increase public safety.

The initial goal of the Mental Health Court is to maintain a docket of 15 individuals and to have 10 participants successfully complete the Mental Health Court program in year #1, and thereafter increase the docket and the number of person to successfully complete the program by 5 persons in each of the following years, year #2 and year #3.

2. PROJECT DESIGN AND IMPLEMENTATION

The Presiding Judge will hear cases being referred; review conditional release plans and community plans with defendants; explain the defendants’ responsibilities; hear weekly status reports for participants; offer praise or provide sanctions; and handle other matters as they arise. The Mental Health Court Team will attend each court session.

The Presiding Judge’s role in the Mental Health Court, which is viewed as a specialized or therapeutic court, is quite different than it is in a normal criminal court. The Presiding Judge sets the tone of cooperation, hope and expectation of success among all persons in the courtroom. However, there will be occasions when the Presiding Judge will issue sanctions against participants. The Presiding Judge will interact directly with participants asking for input from a variety of people involved in each case, including the Mental Health Court Team. The input will generally be informal; e.g., a case manager providing a status report.

The Mental Health Court will utilize rewards and sanctions based on the participant’s progress. The rewards and sanctions will normally be part of the recommendations of the Mental Health Team, usually presented by the Program Director. Rewards and sanctions may include:

Rewards

- Praise from the judge
- Certificate
- Recognition as outstanding participant
- Decreased court appearances

Sanctions

- Reprimand
- Increased supervision
- Increased court appearances
- Jail

Referrals can be initiated from a variety of sources. Examples include: from a CSU that has released a person back to jail; upon booking into jail, following an initial assessment; following later in-jail evaluations; out-of-custody evaluations given to the defense attorney or Mental Health Court Program Director; from a probation officer or a Crisis Intervention Team (CIT) trained officer; and from a judge as early in the stage as the First Appearance. Actual referral processes are underway and will generally

follow the pre-established protocol. Additionally, cases can be referred and accepted prior to the development of a conditional release order.

All court processes will be supported by the Mental Health Court Team, and will consist of:

- ❑ The Mental Health Court Judge. The Judge's Assistant, Court Administrator, Pretrial or Diversion Release Officer will provide services, as well.
- ❑ The Mental Health Court Program Director. The In-Jail Contract Psychiatrist and an Advanced Registered Nurse Practitioner (ARNP) will provide evaluations and treatment and will help with identification of candidates.
- ❑ Certified Peer Specialist
- ❑ An assistant Public Defender or Defense Counsel
- ❑ An assistant State Attorney
- ❑ Probation Officer
- ❑ Case Managers or counselors from the Mental Health Providers within the geographical area of the 4th Judicial Circuit including Sutton Place, the publicly funded community mental health center, Ten Broeck Hospital, Quality Life Center, Day Spring Village, and North West Behavioral Health Center
- ❑ Other Housing and Support Providers within the geographical area of the 4th Judicial Circuit

The key roles and functions of the Mental Health Court Team are to:

- ❑ Identify candidates for the Mental Health Court – many entry points, primarily jail
- ❑ Assess candidates for eligibility criteria – psychiatric and criminal
- ❑ Prepare conditional release orders and plans, deferred prosecution orders and plans, and community treatment and support plans
- ❑ Ensure voluntary participation with reassurance from the Peer Specialist
- ❑ Secure informed consents, release of medical information, waiver of speedy trial, and other documents
- ❑ Obtain necessary approvals from State Attorney and Defense Attorney
- ❑ Secure approvals for transfer to Mental Health Court from victims
- ❑ Present cases to Mental Health Court
- ❑ Assist participants to succeed with treatment plan
- ❑ Monitor compliance of treatment plan
- ❑ Provide frequent status reports to Mental Health Court
- ❑ Ensure coordination of services among Mental Health Team members and the treatment providers
- ❑ Participate in performance improvement activities

Members of the Mental Health Court Team will collaborate and discuss cases and will complete most of the casework in advance of the referral. The presentation of a conditional release or deferred prosecution plan will occur prior to each week's court session during a staffing or meeting of the Mental Health Court Team members. It is anticipated that in most cases the Mental Health Team will agree on the recommendations prior to the court session. It should be noted that the State Attorney and Defense Attorney have significant legal responsibilities for cases, and there will be situations in which disagreements arise between them. The collaboration inherent in the "staffing process will aid in resolving or clarifying conflict with the assistance and under the guidance of the Mental Health Court Judge.

The values of the Mental Health Court Program will be guided in part by principles of mental health recovery, which William Anthony, Ph.D., Boston University Center for Psychiatric Rehabilitation, has defined as "a deeply personal, unique process of changing one's attitudes, values, feelings, goals, skills and/or roles. It is a way of living a satisfying, hopeful, and contributing life even with limitations caused by the illness. Recovery involves the development of new meaning and purpose in one's life as one grows beyond the catastrophic effects of mental illness."^{vii} The principles of recovery are part of

Florida's system transformation, and they include hope, self-help, spirituality, and employment/meaningful activity.

The eligibility criteria for participation in the Mental Health Court are shown below. The criteria for the Mental Health Court initially targets misdemeanor offenders but is expected to include felony criminal cases in the future. Each potential case will be reviewed on its own merits, and it is possible that cases will be accepted that do not meet one or more criteria listed below.

1. Criminal Charges Permissible

- a. Persons charged with misdemeanors and criminal traffic offenses (with certain exceptions; e.g., driving or boating under the influence, violence, domestic violence, and sexual offenses) that have a mental illness diagnosis.
- b. Felony reductions to misdemeanors may be acceptable on an individual case basis.
- c. Defendants charged with a violation of county court probation, with the consent of the county judge to which the case is assigned, may be referred.
- d. Persons charged with simple battery, a violent crime, may be admitted with the victim's consent. On an individual case basis, persons charged with domestic violence may be referred and admitted after consultation with the victim.
- e. The Court, state attorney and defense attorney will consider the defendant's previous criminal record. The Court may refuse entry into the Mental Health Court on an individual case situation based on a history of violence, domestic violence, sexual offenses, or other factors.
- f. Future Non-violent Felony Cases. (Projected for Year #2 and beyond.)
- g. Participants may be referred from a variety of sources and some may have cases already pending and in process, and others may be on probation. Notably, referrals will not just come from persons newly arrested.
- h. Persons in NGI or ITP status will not be eligible.

2. Mental Illness Diagnoses and Co-Occurring Substance Abuse Disorders

- a. The Diagnostic and Statistical Manual of Mental Disorders 4th Edition Text Revised (DSM IV TR) will be used by evaluators to provide diagnoses to the Mental Health Court. The DSM IV organizes diagnoses into five levels or axes relating to different aspect of disorders. For purposes of the Mental Health Court, Axis I diagnoses will be the primary determinant for eligibility.
- b. Persons must have an Axis I mental illness diagnosis of schizophrenia disorders, schizophrenia-like disorders, bi-polar disorder, major depressive disorder or other psychotic disorders of an unspecified nature.
- c. Co-occurring substance abuse disorders are permissible, and actually expected in many cases.
- d. In order to use treatment, case management and community resources funded by the DCF, persons must meet DCF priority guidelines as published in Florida Administrative Code 65E-15.031
- e. The use of community resources resident with our community-based service providers is encouraged and will be accessed for referrals from and at the direction of the Mental Health Court Program Director and staff/team.

Priority clients are individuals being served by the SAMH system who generally have a

long-term involvement with that system, have multiple problems and needs, and require multiple services or resources to meet these needs. Priority clients are eligible to receive Continuity of Care Case Management (CCMS). These are consisting of persons of all ages with one of the following characteristics are priority clients:

- (a) Persons who are being admitted to a state facility or are awaiting admission to a state treatment facility;
- (b) Persons who are in a state treatment facility regardless of admission date;
- (c) Persons who have moved into the district from a district where they had been receiving CCMS case management;
- (d) Persons who are at risk of institutionalization or incarceration for mental health reasons;
- (e) Persons who have been discharged from a state treatment facility;
- (f) Persons who have had one or more admissions to a crisis stabilization unit (CSU), short-term residential facility (SRT), or inpatient psychiatric unit;
- (g) Persons who reside or have been discharged from a mental health residential treatment facility;
- (h) Persons who are experiencing long-term or serious acute episodes of mental impairment that may put them at risk of requiring more intensive services.

3. Exclusions do exist for the Mental Health Court and they include:

- a. Persons with primary mental retardation or autism.
- b. Persons with Axis I diagnoses, which are not mental illness diagnoses.

4. Conditions for Entry into Mental Health Court

- a. Acceptance into the Mental Health Court must be approved by the originating Court, the Mental Health Court, the State Attorney's Office, the Public Defender's Office, the defendant, and in some cases, the victim.
- b. In order to participate in the Mental Health Court processes the defendant must comply with the conditions listed below, at specified points during his/her involvement with the Mental Health Court.
 - Voluntarily agree to participate in the Mental Health Court.
 - Enter into a Plea Agreement.
 - Or, enter into a Deferred Prosecution Agreement.
 - Sign a waiver of speedy trial.
 - Sign a release of information permitting disclosure of certain confidential information, including prior and current mental health treatment, to the Mental Health Court and other parties.
 - Agree to and sign a treatment and service plan as part of the Conditional Release.
 - A surrogate healthcare directive may be offered to defendant, but is not required as a condition of participation.

5. Conditions for Continuing Participation in Mental Health Court

- a. A defendant's continuing participation in the Mental Health Court is normally at the

discretion of the Mental Health Court Judge, although the defendant may choose to not continue.

- b. General conditions for the defendant's continued participation in the Mental Health Court include those listed below. Not all will apply to each case. The Mental Health Court Judge will have the authority to impose graduated sanctions for non-compliance and reincarceration, if appropriate. Conversely, the Mental Health Court Judge could offer various forms of recognition for accomplishments; e.g., movement to a higher phase, if phases are used, and less frequent appearances in court.
- Comply in good faith effort with provisions of Conditional Release.
 - Attend all scheduled appointments and actively participate with mental health treatment requirements.
 - Take medications as prescribed.
 - Actively participate with case management and psychosocial components of plan, such as vocational training.
 - Attend and participate all appearances before the Mental Health Court, which might be as often as weekly.
 - Attend all meetings with Mental Health Court Project Director, defense attorney and other persons designated by the Mental Health Court.
 - Do not use illicit drugs.
 - Submit to all required drug tests.
 - Obey all laws and do not commit additional crimes.
 - Will not be re-arrested.
- c. The defendant's participation will end upon successful completion of the treatment and service plan and terms of the Conditional Release. Charges will be dismissed or the violation of probation will be terminated and any related criminal case will be closed.

3. CAPABILITY AND EXPERIENCE

The Nassau County Mental Health Court is operated under the judicial direction of the Honorable Judge Brian Davis. The Honorable Judge Brian Davis, with the concurrence of The Honorable Robert Foster, Administrative Judge for the 4th Judicial Circuit, Nassau County, secured the support of The Honorable Donald R. Moran, Chief Judge of the Judicial Circuit, on the collaboration and creation of a Mental Health Court in Nassau County. (See attached Administrative Order No. 2007-03.) Judge Davis' leadership and commitment to the Task Force which originated the hope for the development of a Mental Health Court is unsurpassed. Currently Judge Davis serves on the civil bench in the Nassau County Historic Courthouse on Amelia Island, in Fernandina Beach, FL. Judge Davis has also served on the Family, Juvenile and Civil benches in his hometown, Jacksonville, Florida. Additionally, he served for four years as a Juvenile Drug Court judge in Jacksonville, Florida. Notably the Juvenile Drug Court holds some similarities to the Mental Health Court in that each is a specialized court with unique characteristics serving targeted populations."

Judge Davis earned a Bachelor's Degree from Princeton University, 1974 and in 1980 a juris doctorate from the University of Florida serving on Law Review and receiving Moot Court and Appellate Advocacy honors. He was an active member of BALSAs and served as a mentor and tutor to incoming students. As a practitioner, Judge Davis litigated in the civil and criminal arenas: labor law with Mahoney, Hadlow and Adams; as a prosecutor in the State Attorney's Office serving as the first African American Chief Assistant and tort law with Brown, Terrell, Hogan, et al. Additional acclaim includes having served on the Supreme Court's Civil Jury Instruction, Children's Court Improvement, Treatment Based Drug Court Steering, and Trial Court Performance and Accountability Committees and the

Florida Bar's Legal Needs of Children Commission. In 2002, the American Board of Trial Advocates honored him as Judge of the Year.

Actively involved in the community, Judge Davis is involved in volunteering with Leadership Jacksonville, NCCJ, Urban League, NAACP, Omega Psi Phi Fraternity, Jacksonville Community Council, Hubbard House, Help Center, Pace Center for Girls and the Jaguars Foundation. He also chaired the Mayor's 1999 Domestic Violence Task Force causing significant changes in the treatment of domestic violence victims and cases within his community. He is an active supporter of Urban Scouting which brings scouting to children without cost. He recently co-chaired JCCI's "Beyond the Talk: Improving Race Relations" study resulting in an annual race relations progress report for Jacksonville.

The Nassau County Board of County Commissions is a five member elected commission charged with the oversight and guidance of unincorporated Nassau County. Nassau County is a rural and diverse community of approximately 69,659 residents, located in North Florida along the Florida/Georgia border. Operations of the Board of County Commissioners include 22 County Departments and over 343 employees with numerous primary and ancillary functions. The role of the Board of County Commissioners and the relationship of the County Commission as the applicant for this grant funding are groundbreaking in that the County Commission has designated an 11-year seasoned veteran Commissioner Marianne Marshall as its representative serving on the County Planning Council for the Mental Health Court. Commissioner Marshall is also a strong advocate for the aged, the disabled and serves on and chairs various community based focus groups including transportation for the disadvantaged, affordable housing, and pilot homelessness. The Board of County Commissioners is committed to the goals, objectives and services of the Nassau County Mental Health Court and its Strategic Plan and affirms the identified need for the creation of a Mental Health Court to aid and provide a vehicle of positive change in the lives of persons with mental illness who are involved in the criminal justice system. Additionally, the services of Nassau County Grants Manager Eron Thompson has been enlisted to assist the Sheriff's Office Finance Director Robert Crawford, the County Mental Health Court Planning Council and to the Mental Health Court staff to build community collaborations and pursue a diverse stream of funding opportunities for the overall growth and sustainability of the Mental Health Court. Ms. Thompson is a certified planner through the American Institute of Certified Planners with over 18 years of professional experience in urban, targeted area, regional and community planning. She also holds a bachelor's degree in resource economics and a master's degree in urban and regional planning from the University of Florida. Through her doctoral studies at the University of Texas she is versed with art and science of data collection, analysis and interpretation for outcome based research. Her education coupled with her skills as a seasoned practitioner and her life experiences add the detail and consistency needed for successful project planning and implementation.

The Nassau County Planning Council is comprised of a host of government, civic and community leaders who through their diverse backgrounds and interests will aid and provide direction to the Mental Health Court and also provide assessments of the Mental Health Court in accordance with governing legislation. The Planning Council will serve as a foundational pillar in establishing and sustaining the Mental Health Court. A list of the Mental Health Court Planning Council and the associated letters of commitment are attached to this submittal.

The Nassau County Sheriff's Office will hire the Mental Health Court Program Director who will administer the Nassau County Mental Health Court program. The knowledge, skills and abilities of the seasoned professional who fills the Program Director position will include the hands-on coordination of services for and through the Mental Health Court for the purposes of development of policies and procedures for the Mental Health Court and supportive functions, such as community treatment plans for

defendants; identification and analysis of candidates for the Mental Health Court program, and coordination of Crisis Intervention Training (CIT) activities for Sheriff's officers and personnel in the Detention Facility working on mental health issues, treatment and processes. Two Peer Specialists will assist the Program Director in the implementation of the Mental Health Court policies, procedures and planning. Each Peer Specialist will implement the 10 step goal setting process, serve as an advocate for participants in the Mental Health Court program and assist participants in regaining control of their lives by investing themselves in the recovery process. The skills, knowledge and life experiences of a Certified Peer Specialist is invaluable and Nassau County is delighted to have two provided through the Sheriff's association with the Department of Children and Families, in addition to the ongoing effort to establish a pool of volunteers who are Certified Peer Specialists with a desire to train, work with and mentor Mental Health Court participants and their families. Additionally a key player in the Sheriff's Office operations is Finance Director Robert Crawford. Mr. Crawford is a seasoned financial advisor and policy maker with over 10 years of experience with grantsmanship projects ensuring the financial reporting and internal controls necessary for the successful implementation of grants for and through the Nassau County Sheriff's Office.

University of Florida Nassau County Extension Service has teamed with the Nassau County Board of County Commissioners and the Mental Health Court to provide an educational program for the participants of the Mental Health Court. The program is entitled, "Fundamentals in Landscape Maintenance (FILM)." FILM is intended to create and teach workforce development skills. The knowledge skills and talents of the University of Florida Nassau County Extension Service team is vast and includes Rebecca Jordi who holds a bachelors degree in secondary education and masters degree in biology, is a Certified Arborist who specializes in Environmental Horticulture, Commercial Horticulture, Best Management Practices, Arboriculture. Ms. Jordi will serve as the Educational Program Coordinator and Principal in the program delivery. Dr. Mary Williams will holds a bachelor's degree in vocational education, a master's degree in home economics education and a doctorate in educational leadership will serve in a supportive role in community leadership development, organizational and professional development, and administrative oversight of the program. Margaret McAlpine who holds a bachelors degree in psychology and a masters degree in counseling psychology and is a licensed mental health counselor specializing in life skills management, personal finance, credit and banking counseling, stress and time management, will serve as a resource teacher in these areas of study in the program. Steven Gaul holds a bachelor's degree in forestry specializing in commercial production agriculture, forestry and related industries and natural resources will teach in these areas of study in the program. As an overview to the program, the Extension Service team defined the current situation in Nassau County as: "Nassau County is currently experiencing numerous new housing developments, which has increased the job potential. Each of these housing developments will have common areas to maintain and each homeowner will potentially need someone to care for their landscapes." The objective of the Nassau County Extension program "Fundamentals in Landscape Maintenance (FILM)" is to provide the adults of the Nassau County Detention Facility with another viable vocational option by teaching them basic landscape maintenance skills needed to potentially obtain a job. The program ranges from six to eight hours and consists of the following topics: Basic Botany, Integrated Pest Management (IPM), Operating and Care of Edgers & Weed Eaters, Reading a Pesticide Label, Proper Mixing and Handling of Pesticides, Personal Protective Equipment (PPE). Other program topics include identification of weeds, harmful and beneficial insects, and common landscape plants. The group will learn how to properly plant a tree or shrub and pruning basics. Additional topics will include preparing for employment and personal life skill management. This program will be taught twice a year, 6-7 classes per session, with 10-15 participants per class.

The educational program objectives:

1. Participants will demonstrate an increased knowledge and mastery of skills:
 - Identify beneficial insects, common landscape plants and harmful insects
 - Determine difference between insects and arachnids
 - Read a pesticide label before applying pesticides
 - Mix and handle pesticides properly
 - Apply proper Personal Protection Equipment (PPE)
 - Chose the appropriate pesticide
 - Plant a tree or shrub
 - Use Integrated Pest Management (IPM) by appropriate scouting techniques
2. Participants will successfully obtain pesticide application certification as required by the state of Florida for employment in this field.
3. Participants will practice effective personal management skills including time management, personal finance, stress management, and employment preparation.
4. Long-range objective is to place participants in gainful employment.

Quality Life Center is a behavioral healthcare organization founded in 1997 which specializes in the delivery of treatment and support services benefiting the mentally ill, developmentally disabled, and dually diagnosed populations in Nassau County and bordering Duval County. The goal of Quality Life Center is to offer effective service delivery systems that enhance the success of each individual's efforts towards community integration and meeting the challenges, which limit their ability to sustain a meaningful way of life. A comprehensive array of diversionary and transitional residential, vocational, and counseling services is available to these targeted populations. These services meet two objectives (1) to divert individuals within the targeted populations from unnecessary or inappropriate admission to Crisis Stabilization Units, or shorten their stay on CSU's for those already admitted; (2) to safely transition individuals from intensive, restrictive settings to less intensive supports and services. The Center consistently meets its primary outcome measure of timely, demonstrable progress and movement of individuals to less intensive and costly services by providing comprehensive, coordinated, outcome oriented supports to those served. The Center focuses upon adults 18 years of age or older who display psychiatric and/or behavioral challenges that prevent risk of harm to themselves, or other, and are in need of intensive psychiatric care services for stabilization or prevention of further decompensation. Quality Life Center and its staff of seasoned professionals is partnering with the Nassau County Mental Health Court to provide direct Psycho-social rehabilitation therapy and partial hospitalization services, in addition to the its respite care services.

DaySprings Village is partnering with the Nassau County Mental Health Court to offer a dedicated year-round forensic bed for participants in the Mental Health Court through its Phoenix Program. The staging and assignment of participants to this forensic bed is subject to the Mental Health Program Director and staff. The Phoenix Program is a 12-bed specialized program that operates within DaySprings Village, a licensed limited mental health assisted living facility that is designed to serve the needs of adults with schizophrenia and schizoaffective disorders. Services in the Phoenix Program include but are not limited to: (1) benefit restoration services for social security, social security disability benefits or VA benefits along with Medicaid and Medicare benefits; (2) assistance and supervision of daily medications; (3) dedicated staff specialist on each shift and a full time forensic mental health case

manager; (4) weekly staffing with the case manager, therapists, dedicated staff members who work with Phoenix Program enrollees and who also encourage family members to participated in these weekly meetings via telephone; (5) a morning social rehabilitation program and an afternoon social rehabilitation program in Hilliard, an on site rehab at DaySpring Village, a partial hospital program in Callahan along with its social rehab program. The success of the Phoenix Program is due to the close collaboration between the 916 facilities and the staff at DaySprings Village, and the careful screening and proper placement of individuals who meet the criteria for placement. Another vital component of the Phoenix Program is that staff faxes weekly, monthly or annual reports to the court or district forensic coordinators for each case, as needed. This direct communication allows the courts to monitor progress and allows the district staff to keep updated on the status of each case being managed at the Phoenix Program.

Ten Broeck Hospital is a premier Behavioral Healthcare Facility which provides the highest quality psychiatric and medical services within a safe environment for its patients/clients, visitors and employees with genuine care, comfort, and ethical protection of patients and clients. The ultimate goal of Ten Broeck Hospital is to make a difference. This ability to make a difference is rooted in its value statements of Professionalism, Respect, Integrity, Dependability and Excellence. The staff at Ten Broeck Hospital is first rate and consists of 33 registered nurses, 12 licensed practical nurses, 27 total master's degreed therapists and 11 degreed technicians and 40 non-degreed technicians who serve the patients/clients. The services of Ten Broeck Hospital which will be available to the Mental Health court include: Adult Psychiatric Inpatient (Baker Act and voluntary), Adult chemical Dependency Inpatient and Detox, Adolescent Residential (long-term), Adolescent Acute Inpatient Services, Adult Electroconvulsive Therapy (Inpatient and Outpatient), Adult and Adolescent Partial Hospitalization (full day), Adult and Adolescent Intensive Outpatient (half day), and Adult Evening chemical dependency outpatient program.

Sutton Place Behavioral Health, Inc. is a behavioral health provider who seeks to provide high quality mental health and addition services to the residents of Nassau County who need help for today and hope for tomorrow. Sutton Place has three locations throughout Nassau County to provide (1) Mental Health Programs for those who are experiencing mental, emotional, or behavioral issues; (2) Children's Mental Health Program which works with the child and the parents to improve the child's family, social, educational, and psychological functioning; and (3) A Substance Abuse Program which provides intervention and treatment services to adolescent and adult County residents who have an identified substance abuse problem or who may be at-risk for a substance abuse problem. The services of Sutton Place are provided by Licensed Mental Health counselors, Registered Counselor Interns, or Certified Mental Health Professionals. The services that Sutton Place will provide to the Mental Health Court include: psychiatric consultation, medication management, outpatient behavioral health therapy and case management.

The mission of **National Alliance for the Mentally Ill** or NAMI is to educate the general public so they will understand that mental illnesses are neurological brain disorders that are no-fault, biologically based, treatable, and may eventually be preventable. NAMI's aim is to advocate, provide understanding of possible solutions and alternative approaches to services/treatment for mentally ill people. NAMI Nassau County began in 1987 under the leadership of Jim & Irma Malone and Asa & Ann Courson and is a support, education, and advocacy organization established on behalf of individuals with mental illness and their families. NAMI exists to provide a support system for mental ill persons and their families and President Lisa Mohn is partnering with the Nassau County mental Health Court to achieve this purpose.

Volunteer Resources like Andrea Heller who is a Certified Peer Specialist with a vested interest in the success of the Mental Health Court in serving the needs of the targeted populations within the Criminal Justice System. Ms. Heller has been a certified Peer Specialist since 2006 and she is committed to sharing her life experiences and helping to empower those involved with the Mental Health Court. Additionally, she holds a bachelors degree in psychology with a background in Mental Health education, advocacy and empowerment. Ms. Heller part of an ongoing initiative to establish a pool of Certified Peer Specialist who will commit volunteer hours to working with participants of the Mental Health Court. This array of educated, seasoned and trained community caregivers is vital in the sustainability of the Mental Health Court and the successful outcomes.

4. EVALUATION AND SUSTAINABILITY

The Nassau County Mental Health Court has been established to provide a problem-solving approach for persons with mental illnesses who are charged initially with certain misdemeanors and after a years operations certain felonies. The Mental Health Court provides defendants with the opportunity to voluntarily participate through conditional releases in community treatment and service plans as an alternative to incarceration and normal criminal prosecution process and punishment.

The Bazelon Center for Mental Health Law reviewed information related to 20 mental health courts. One of its conclusions from its review states, "No program of alternative disposition - whether prosecutor-driven, court-based, within law enforcement or jail-based - can be effective unless the essential services and supports that individuals with serious mental illnesses need to live in the community are available. Moreover, it is critical that these services exist in the community for everyone, not just offenders, and that supports not be withdrawn from others in need and merely redirected to those who have come in contact with the criminal justice system. Additional, specialized resources and programs are needed to reduce the risk of arrest for people with mental illnesses and the recidivism of those who have come into contact with the criminal justice system."^{viii} The Nassau County Sheriff's Office is directly responsible for evaluating system capacity at the Detention Facility and the Sheriff has committed to provide ongoing analyze of the cost and inmate utilization of during the first year and develop recommendations based upon an overall assessment of facility costs, operations, and influence(s) of the Mental Health Court. Reductions in cost as a result of savings achieved through the intercept and intervention measures of the Mental Health Court will be redirected back to the Court for advancement and sustainability of the services and operations for the Mental Health Court. Exploring additional avenues of funding for investment into the Mental Health Court is crucial to the continuation of the Court. As you are aware, there is limited empirical, research-supported data on outcomes of mental health courts but the potential for quantifiable measures does exist and the Jail and Sheriff's Operations staff will each month gather the information from participants in the Mental Health Court and meet with the Mental Health Court Planning Council and community service providers and partners to review the data, determine if specified goals have been met and explore options for the any needed enhancements to the program. We believe that with emerging data and evaluations and through direct experience and anecdotal evidence of professionals in the field, the Nassau County Mental Health Court will be an effective approach to helping persons with mental illnesses in the criminal justice system.

The long-term sustainability of the Mental Health Court will ultimately rest on many factors: financial success, effectiveness of services, efficiency, commitment of Mental Health Court Team, community support, lack of adverse incidents, and others.

ⁱ Dr. Lauren Pagel, Ph.D., Director of Clinical Operations, Sutton Place, as part of a grant proposal submitted in April 2007 to the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice, wrote much of Sections III and IV.

ⁱⁱ New Freedom Commission on Mental Health, *Achieving the Promise: Transforming Mental Health Care in America. Final Report*. DHHS Pub. No. SMA-03-3832. Rockville, MD: 2003.

ⁱⁱⁱ Draper DA, McHugh MC, Achman L, Kuo S. *Medicaid Financing of State and County Psychiatric Hospitals*. DHHS Pub. No. (SMA) 03-3830 Rockville, MD: Center for Mental Health Services, Substance Abuse and Mental Health Services Administration, 2003.

^{iv} Draper, *Medicaid Financing of State and County Psychiatric Hospitals*.

^v Florida Agency for Health Care Administration. (2002). *Annual CON Report Tables 2002*.

^{vi} James, D., Glaze, Lauren. (2006). *Mental Health Problems of Prison and Jail Inmates*. U.S. Department of Justice, Office of Justice Programs.

^{vii} Anthony, W. A. (1993). Recovery from mental illness: The guiding vision of the mental health service system in the 1990's. *Psychosocial Rehabilitation Journal*, 16(4), 11-23. From Ohio Mental Health Department Best Practices Recovery Website August 2007.

^{viii} Judge David L. Bazelon Center for Mental Health Law. (2003) *Criminalization of People with Mental Illnesses: THE ROLE OF MENTAL HEALTH COURTS IN SYSTEM REFORM*. Washington, DC.

**BUDGET/BUDGET
NARRATIVE/MATCH
COMMITMENT FORMS &
SUMMARY**

BUDGET AND BUDGET NARRATIVE

The budget for this grant proposal includes (1) a \$165,000 request for grant funding to cover client based services for 15 participants in the Mental Health Court, (2) \$342,032.64 in in-kind contributions, and (3) \$8,000 in a cash commitment to pay for consumable products such as tree, shrubs, etc. for the employment training and workforce development for participants in the Mental Health court.

The client based services requested under this grant submittal are based on a case rate of \$7000.00 per consumer during a 12 month period of time. The consumer will participate in a variety of behavioral health services based on individual need during the 9 months of being enrolled in mental health court. The consumer will then participate in 3 months of aftercare to help increase the chance of continued success. The following services will be provided:

Medical Services

Medical services provide medical care, therapy and medication administration to improve the functioning or prevent further deterioration of persons with mental health or substance abuse problems. Included is psychiatric mental status assessment.

For adults with mental illness, medical services are usually provided on a regular schedule, with arrangements for non-scheduled visits during times of increased stress or crisis. This service includes medication administration of psychotropic drugs including Clozaril and other new medications, and psychiatric services.

Assessment

Assessment services assess, evaluate, and provide assistance to individuals and families to determine level of care, motivation, and the need for services and supports to assist individuals and families identify their strengths.

Case management

Case management services consist of activities aimed at identifying the recipient's needs, planning services, linking the service system with the person, coordinating the various system components, monitoring service delivery and evaluating the effect of the services received.

Supported Employment

Supported employment services are community-based employment services in an integrated work setting, which provides regular contact with non-disabled co-workers or the public.

Supported Housing/Living

Supported housing/living services assist persons with substance abuse or psychiatric disabilities in the selection of housing of their choice. These services also provide the necessary services and supports to assure their continued successful living in the community and transitioning into the community.

Outpatient-Individual

Outpatient services provide a therapeutic environment that is designed to improve the functioning or prevent further deterioration of persons with mental health and/or substance abuse problems. These services are usually provided on a regularly scheduled basis by appointment, with arrangements made for non-scheduled visits during times of increased stress or crisis.

Outpatient-Group

Outpatient group provides a therapeutic environment that is designed to improve the functioning or prevent further deterioration of persons with mental health and/or substance abuse problems. Outpatient-group services are usually provided on a regularly scheduled basis by appointment, with arrangements made for non-scheduled visits during times of increased stress or crisis.

Incidental Expenses

Provides for incidental expenses for items, such as clothing, personal care items, medical care, food, educational needs, developmental services, transportation costs, housing subsidies, utilities and pharmaceuticals.

Aftercare/Follow-up

Aftercare services, including but not limited to relapse prevention, are a vital part of recovery in every treatment level. Aftercare activities include client participation in daily activity functions, which were adversely affected by mental illness and/or substance abuse impairments. New directional goals such as vocational education or re-building relationships are often priorities. Relapse prevention issues are key in assisting the client's recognition of triggers and warning signs of regression. Aftercare services help families and pro-social support systems reinforce a healthy living environment.

Medical Services

Initial Psychiatric Evaluation – \$250.00 = 250.00

Monthly medication checks- \$90.00 x 8 = 720.00

Case Management/Supported Housing/Supported Employment

8 hours per month x 9 months @ \$50.00 per hour = 3600.00

Outpatient Therapy (Individual/Family)

Bi-weekly individual therapy, 18 sessions x 100.00 per hour = 1800.00

Aftercare Services for 3 months 630.00

Incidental Expenses 60,000.00

(average of 4000.00 per consumer)

Total cost of \$105,000.00 (7000 x 15) + 60,000 = \$165,000.00

TOTAL BUDGET FOR YEAR ONE OF THE MENTAL HEALTH COURT IS - \$515,032.64

Mental Health Court
Funding Plan

Criminal Justice Reinvestment Grant

<u>Agency</u>	<u>Contribution</u>	<u>Monetary value</u>	<u>Term</u>	<u>Type of Contribution</u>
Nassau County Board of County Commissioners	Grants Manager	\$ 3,350.00	annual	in-kind
National Association for the Mentally Ill (NAMI) Andrea Heller	Lisa Mohn Licensed Peer Specialist	\$ 1,370.00 \$ 2,400.00	1 year 1 year	in-kind in-kind
Nassau County Sheriff's Office	Operations/Administration	\$ 114,357.00	annual	in-kind
Sutton Place Behavioral Health	Office space & BA clinician	\$ 35,837.00	annual	in-kind
DaySpring Village Inc.	Forensic Bed (1) in the Phoenix program w/ support svcs	\$ 51,022.00	annual	in-kind
Ten Broeck Hospital	Inpatient acute stabilization svcs	\$ 50,000.00	annual	in-kind
Quality Life Center	Psycho-social rehab; Partial hospitalization	\$ 75,494.40	annual	in-kind
University of Florida/Nassau County Extension Service	Job Development Training Program (FILM)	\$ 3,872.96	annual	in-kind
Nassau County Board of County Commissioners	Judical Complex - use of designated space	\$ 4,329.28	annual	in-kind
Nassau County Board of County Commissioners	Consumables for the education program & teaching garden	\$ 8,000.00	1 year	cash commitment
	TOTAL	\$ 350,032.64		

OVERALL BUDGET

	Year # 1	Year # 2	Year # 3
Three year implementation grant	\$ 165,000.00	\$ 165,000.00	\$ 165,000.00
In-Kind Contributions	\$ 342,032.64	\$ 338,262.64	\$ 338,262.64
Cash Commitment	\$ 8,000.00	\$ -	\$ -
TOTAL BY YEAR	\$ 515,032.64	\$ 503,262.64	\$ 503,262.64

Appendix F

COMMITMENT OF MATCH/DONATION FORMS

TO:(name of County)	<u>Nassau County</u>
FROM: Donor Name	<u>Nassau County Board of County Commissioners</u>
ADDRESS:	<u>P.O. Box 1010, Fernandina Beach, Florida 32035</u>

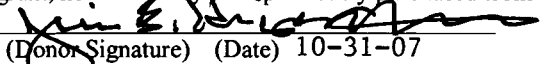
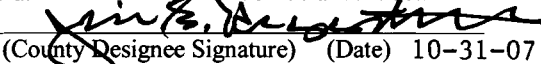
The following ___ space, ___ equipment, ___ goods/supplies, and/or ___ services, is/are donated to the County

_____ permanently (title passes to the County)

_____ temporarily, for the period _____ to _____ (title is retained by the donor)

Description and Basis for Valuation (See next page)

	<u>Value</u>	<u>Corporation USE</u>
(1) <u>Donation of 80 hours of staff time for the County's Grants Manager to assist the Mental Health Court staff and the County Planning Council.</u>	\$ <u>3,350.00</u>	_____
(2) <u>Space at Judicial Complex and Historic Courthouse for the purposes of the Mental Health Court</u>	\$ <u>4,329.00</u>	_____
(3) <u>Purchase of consumables for the FILM education program and teaching garden</u>	\$ <u>8,000.00</u>	_____
(4) _____	\$ _____	_____
	TOTAL VALUE	\$ <u>15,679</u>

The above donation(s) is not currently included as a cost (either direct or matching) of any state or federal contract or grant, nor has it/they been previously purchased from or used as match for any state or federal contract.			
			
(Donor Signature)	(Date) 10-31-07	(County Designee Signature)	(Date) 10-31-07

The grant Review Committee will review the valuation of the donated item(s) and has, in the space provided, indicated the valuation amount acceptable to the department for use in meeting a match requirement for the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant program. Donated items are subject to disallowance should they be found to be a current or previous cost or matching item of a state or federal grant or contract.

BASIS OF VALUATION

Building/Space

1. Donor retains title:
 a. Fair rental value - Substantiated in provider's records by _____ written confirmation(s) of fair rental value by qualified individuals, e.g., Realtors, property managers, etc.
 b. (1) Established monthly rental of space \$ _____
 (2) Number of months donated during the contract _____
 Value to the project [b.(1) X b.(2)] \$ 4,329.00 (see attachment)

2. Title passes to the County:
Depreciation
 a. Cost of Fair Market Value (FMV) at acquisition (excluding land) \$ _____
 b. Estimated useful life at date of acquisition _____ yrs.
 c. Annual depreciation (a./b.) \$ _____
 d. Total square footage _____ sq. ft.
 e. Number of square feet to be used on the grant program. _____ sq. ft.
 f. Percentage of time during contract period the project will occupy the building/space _____ %
 g. Value to project (e./d. X f. X c.) \$ _____

Use Allowance
 a. To be used in the absence of depreciation schedule (i.e., _____ when the item is not normally depreciated in the County's _____ accounting records)
 b. May include an allowance for space as well as the normal cost of upkeep, such as repairs and maintenance, insurance, etc.

Equipment

1. Donor retains title: Fair Rental Value
 2. Title passes to County:
 a. FMV at time of donation \$ _____, or
 b. Annual value to project (not to exceed 6 2/3% X a.) = \$ _____

Goods/Supplies Education and Teaching program consumables = \$8,000.00
 FMV at time of donation

Personnel Services

1. Staff of another agency/organization:
Annual Salary Number of hours
 2080 X to be provided = \$ 3,350 (80 hrs)

2. Volunteer
 Comparable annual salary \$ _____
Annual salary Number of hours
 2080 X to be provided = \$ _____

**Nassau County Space Allocation
Estimated Allocated Costs per Entity
Mental Health Court Spacial Allocations**

Judicial Annex	
Designated Space	83,700
Common/Utility Areas	34,620
	<u>118,320</u>

ESTIMATED COSTS

Percentage Breakdown by Entity (Designated Space)			Utilities	Building Depreciation	Infrastructure Depreciation	Totals	# of FTE's	hrs per work wk	# of weeks	# of hrs worked	cost of space per hour	# hrs allocated to MHC	calculated space cost for MHC
State Attorney-Judicial Annex	14,432	16.34%	43,002.96	85,747.20	8,249.57	136,999.73							
- Office time of staff - 2 hrs per week (includes support staff)						136,999.73	20	40	52	41,600	\$ 3.29	104	\$ 342.50
Public Defender-Judicial Annex	6,848	7.76%	20,404.95	40,687.14	3,914.43	65,006.52	9.8	40	52	20384	\$ 3.19	208	\$ 663.33
- Office time of attorney - 2 hrs per week												104	
- Office time of support staff - 2 hrs per week												104	
State Courts and Judges-Annex	23,040	26.09%	68,652.18	136,891.31	13,170.04	218,713.53							
- Courtroom time for SA, PD and Judge - 3 hrs per week - Judicial Annex-Courtroom available 2080 hrs													
- Courtroom A area only	3,669	15.92%	10,931.81	21,797.84	2,097.13	34,826.78	1	40	52	2,080	\$ 16.74	156	\$2,612.01
Historic Courthouse-Judge Davis -office space													
- Office hrs of Judge Davis 2/wk	935	5.60%	1,109.50	13,119.35		14,228.85	1	40	52	2,080	\$ 6.84	104	\$ 711.44
Total for State Attorney, Public Defender, Courtroom and Judge Davis													\$4,329.28
Not utilized for Mental Health Court Purposes but part of % space allocation calculations													
Clerk of Courts	33,516	37.96%	99,867.47	199,134.08	19,158.30	318,159.84							
Juror Multi-Purpose Room	4,864	5.51%	14,493.24	28,899.28	2,780.34	46,172.86							
Micah's Place	120	0.14%	357.56	712.98	68.59	1,139.13							
Salvation Army	640	0.72%	1,907.00	3,802.54	365.83	6,075.38							
Guardian Ad-Litem	240	0.27%	715.13	1,425.95	137.19	2,278.27							
Totals	88,304	116.31%	261,441.81	532,217.66	49,941.42	980,600.61							

Sources:

1. Judicial Annex square ft & costs-Chris Lacambra, Clerk Financial Services-via email 10/24/07
2. Public defender FTE and MHC hours-Brian Morrissey, PD and Michelle, PD office 10/29/07 & 10/30/07
3. State Attorney FTE factor-Faye Robinson, Office Manager-SA 10/30/07
4. State Attorney MHC hours-Judge Brian Davis, Circuit Judge Nassau County 10/29/07
5. Judge Davis office time and courtroom time-Judge Brian Davis, Circuit Judge Nassau County 10/29/07
6. Additional breakdown of "State Court and Judges" space provided by Chris-Bill Howard, Maintenance Dept. 10/30/07
7. Historic Courthouse square ft information-Daniel Salmon, Maintenance Dept. 10/30/07

MATCH COLLECTION SUMMARY REPORT

DATE - October 30, 2007

County - Nassau

Type of Grant - Implementation Grant

Match Requirement Percentage - 100%

Total Match Required for the Grant \$ 165,000.00

Match Reported this Period:

Cash \$ 8,000.00

In-Kind \$ 342,032.64

Total \$ 515,032.64

Comments:

Prepared By Eron Thompson, Grants Manager

Approved By Jim B. Higginbotham, Chairman, Nassau BOCC

Appendix F

COMMITMENT OF MATCH/DONATION FORMS

TO: (name of County)	<u>Nassau County Board of Commissioners</u>
FROM: Donor Name	<u>Lisa Mohr, President NAMI Nassau Cty</u>
ADDRESS:	<u>P.O. Box 15816 Fernandina Beach, FL 32035</u>

The following ___ space, ___ equipment, ___ goods/supplies, and/or services, is/are donated to the County

permanently (title passes to the County)
 temporarily, for the period 11/1/08 to 11/1/09 (title is retained by the donor)

Description and Basis for Valuation (See next page)

	<u>Value</u>	<u>Corporation USE</u>
(1) <u>Advocacy / Support National Affiliated on Mental Illness (NAMI)</u>	<u>\$1,370.</u>	_____
(2) _____	\$ _____	_____
(3) _____	\$ _____	_____
(4) _____	\$ _____	_____
TOTAL VALUE		<u>\$1,370.00</u>

The above donation(s) is not currently included as a cost (either direct or matching) of any state or federal contract or grant nor has it (they) been previously purchased from or used as match for any state or federal contract.			
<u>Lisa Mohr</u>	<u>10/24/07</u>	<u>[Signature]</u>	<u>10/31/07</u>
(Donor Signature)	(Date)	(County Designee Signature)	(Date)

The grant Review Committee will review the valuation of the donated item(s) and has, in the space provided, indicated the valuation amount acceptable to the department for use in meeting a match requirement for the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant program. Donated items are subject to disallowance should they be found to be a current or previous cost or matching item of a state or federal grant or contract.

BASIS OF VALUATION

Building/Space

1. Donor retains title:
 - a. Fair rental value - Substantiated in provider's records by _____ written confirmation(s) of fair rental value by qualified individuals, e.g., Realtors, property managers, etc.
 - b. (1) Established monthly rental of space \$ _____
- (2) Number of months donated during the contract _____
- Value to the project [b.(1) X b.(2)] \$ _____
2. Title passes to the County:

Depreciation

 - a. Cost of Fair Market Value (FMV) at acquisition (excluding land) \$ _____
 - b. Estimated useful life at date of acquisition _____ yrs.
 - c. Annual depreciation (a./b.) \$ _____
 - d. Total square footage _____ sq. ft.
 - e. Number of square feet to be used on the grant program. _____ sq. ft.
 - f. Percentage of time during contract period the project will occupy the building/space _____ %
 - g. Value to project (e./d. X f. X c.) \$ _____

Use Allowance

 - a. To be used in the absence of depreciation schedule (i.e., when the item is not normally depreciated in the County's accounting records)
 - b. May include an allowance for space as well as the normal cost of upkeep, such as repairs and maintenance, insurance, etc.

Equipment

1. Donor retains title: Fair Rental Value
2. Title passes to County:
 - a. FMV at time of donation \$ _____, or
 - b. Annual value to project (not to exceed 6 2/3% X a.) = \$ _____

Goods/Supplies

FMV at time of donation

Personnel Services

1. Staff of another agency/organization:

<u>Annual Salary</u>	Number of hours	
2080	X to be provided	= \$ _____
2. Volunteer

Comparable annual salary \$	<i>28,500.00</i>	
<u>Annual salary</u>	Number of hours	
2080	X to be provided	= \$ <i>1370</i>

Appendix F

COMMITMENT OF MATCH/DONATION FORMS

TO:(name of County)	<u>ALASSAK County Florida</u>
FROM: Donor Name	<u>Andrea Heller</u>
ADDRESS:	<u>8602 John St Vulre FL 32097</u>

The following ___ space, ___ equipment, ___ goods/supplies, and/or ___ services, is/are donated to the County

_____ permanently (title passes to the County)

temporarily, for the period 1-1-08 to 1-1-09 (title is retained by the donor)

Description and Basis for Valuation (See next page)

	<u>Value</u>	<u>Corporation USE</u>
(1) <u>Peer Specialist/Advocacy/ NAMI</u>	<u>\$27,000 year</u>	
(2) _____	<u>\$1298 hrs x 156 hrs</u>	
(3) _____	<u>= 2,400.88</u>	
(4) _____	\$ _____	

TOTAL VALUE \$ 2,400.

The above donation(s) is not currently included as a cost (either direct or matching) of any state or federal contract or grant, nor has it/they been previously purchased from or used as match for any state or federal contract.			
<u>Andrea Heller</u>	<u>10-24-07</u>	<u>[Signature]</u>	<u>10/31/07</u>
(Donor Signature)	(Date)	(County Designee Signature)	(Date)

The grant Review Committee will review the valuation of the donated item(s) and has, in the space provided, indicated the valuation amount acceptable to the department for use in meeting a match requirement for the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant program. Donated items are subject to disallowance should they be found to be a current or previous cost or matching item of a state or federal grant or contract.

BASIS OF VALUATION

Building/Space

1. Donor retains title:
 - a. Fair rental value - Substantiated in provider's records by _____ written confirmation(s) of fair rental value by qualified individuals, e.g., Realtors, property managers, etc.
 - b. (1) Established monthly rental of space \$ _____
 - (2) Number of months donated during the contract _____
 - Value to the project [b.(1) X b.(2)] \$ _____
2. Title passes to the County:

Depreciation

 - a. Cost of Fair Market Value (FMV) at acquisition (excluding land) \$ _____
 - b. Estimated useful life at date of acquisition _____ yrs.
 - c. Annual depreciation (a./b.) \$ _____
 - d. Total square footage _____ sq. ft.
 - e. Number of square feet to be used on the grant program. _____ sq. ft.
 - f. Percentage of time during contract period the project will occupy the building/space _____ %
 - g. Value to project (e./d. X f. X c.) \$ _____

Use Allowance

 - a. To be used in the absence of depreciation schedule (i.e., when the item is not normally depreciated in the County's accounting records)
 - b. May include an allowance for space as well as the normal cost of upkeep, such as repairs and maintenance, insurance, etc.

Equipment

1. Donor retains title: Fair Rental Value
2. Title passes to County:
 - a. FMV at time of donation \$ _____, or
 - b. Annual value to project (not to exceed 6 2/3% X a.) = \$ _____

Goods/Supplies

FMV at time of donation

Personnel Services

1. Staff of another agency/organization:

Annual Salary Number of hours
 2080 X to be provided = \$ _____
2. Volunteer

Comparable annual salary \$ _____

Annual salary Number of hours
 2080 X to be provided = \$ _____

Appendix F

COMMITMENT OF MATCH/DONATION FORMS

TO:(name of County)	<u>Nassau County, Florida</u>
FROM: Donor Name	<u>Nassau County Sheriff's Office</u>
ADDRESS:	<u>76001 Bobby Moore Circle Yulee, Florida 32097</u>

The following space, equipment, goods/supplies, and/or services, is/are donated to the County

permanently (title passes to the County)

temporarily, for the period Annually to _____ (title is retained by the donor)

Description and Basis for Valuation (See next page)

	<u>Value</u>	<u>Corporation USE</u>
(1) <u>See Attached Detail Report</u> <u>In-Kind Donation</u>	\$ <u>114,357.</u>	_____
(2) _____	\$ _____	_____
(3) _____	\$ _____	_____
(4) _____	\$ _____	_____

TOTAL VALUE \$ 114,357.

The above donation(s) is not currently included as a cost (either direct or matching) of any state or federal contract or grant, nor has it/they been previously purchased from or used as match for any state or federal contract.			
<u>[Signature]</u>	<u>10/26/07</u>	<u>[Signature]</u>	<u>10/31/07</u>
(Donor Signature)	(Date)	(County Designee Signature)	(Date)

The grant Review Committee will review the valuation of the donated item(s) and has, in the space provided, indicated the valuation amount acceptable to the department for use in meeting a match requirement for the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant program. Donated items are subject to disallowance should they be found to be a current or previous cost or matching item of a state or federal grant or contract.



Nassau County Sheriff's Office

Tommy Seagraves, Sheriff

October 25, 2007

Dear Nassau County Mental Health Court Program,

As you are aware, the Nassau County Sheriff's Office has partnered with the 4th Judicial Circuit Court to help establish a Mental Health Court Program in Nassau County, Florida. As a partner in this greatly needed program, and on behalf of the Nassau County Sheriff's Office, I will commit to approximately **\$114,357.00** of In-kind Donations to this program annually. I have detailed the donations for your review and acceptance. I look forward to the success of this program and will continue to partnership with any other government agency that is willing to participate in its success.

Respectfully,

Sheriff T.L. "Tommy" Seagraves
Nassau County Florida

Law Enforcement Transport Van

Cost per hour includes Maintenance & Fuel Cost	\$25.00
Hours utilized per month for Court Transport	X 4
	\$100.00 (Per Month)
Use Annually	X 12 (Months)
	\$1,200 (Annually)
Transport to Forensic Housing (1) inmate per month	50 (Miles Round Trip)
Equates into 2 hours use of Transport Vehicle per Month	2 (Hours Use)
Cost per hour of Transport Vehicle	X \$25. (Cost Per Hour)
	\$50.00
Use Annually	X 12 (Months)
	\$600.00 (Annually)

Mental Health Court Director Vehicle

Vehicle Cost	\$10,000.
Annual Maintenance, Tires, Oil, Filer & Spark Plugs	\$ 440.
Annual Insurance	\$ 852.
Fuel, Yearly @ 2.75 per Gal. X 150 miles per month	+ \$ 4,950
	\$16,242 (Annually)

Sheriff's Office Employee Salaries that support the Mental Health Court

Detention Facility Nurse \$18.84 per Hour		(2) Hours Per Day	
	(X)	(14) Days	
	(XI)	(15) MH Inmates	= <u>\$8,587.50</u>
Classification Officer \$15.38 per Hour		(2) Hours Per Day	
	(X)	(2) Days	
	(XI)	(52) Weeks	= <u>\$3,199.04</u>
Transportation Officer \$15.38 per Hour	(X)	(2) Detention Deputies	
	(X)	(6) Hours Per Month	
	(XI)	(12) Months	= <u>\$2,214.72</u>
Bailiff's for Court Room \$16.31 per Hour	(X)	(2) Bailiff's	
	(X)	(2) Hours per week	
	(XI)	(52) Weeks	= <u>\$3,392.48</u>
Detention Deputy \$15.38 per Hour	(X)	(4) Detention Deputies	
	(X)	(8) Hours Per Day	
	(XI)	(14) Days	
	(XII)	(15) MH Inmates	= <u>\$6,890.24</u>
Admin Secretary \$16.00 per Hour	(X)	(2) Hours per week	
	(X)	(52) Weeks	= <u>\$1,664.00</u>
Nurse Clerk \$16.26 per Hour	(X)	(2) Hours per week	
	(X)	(52) Weeks	= <u>\$1,691.04</u>
Supervisory Bailiff \$21.16 per Hour	(X)	(2) Hours per week	
	(X)	(52) Weeks	= <u>\$2,200.64</u>
Director of Corrections \$30.06 per Hour	(X)	(2) Hours per week	
	(X)	(52) Weeks	= <u>\$3,126.24</u>

Director for the Mental Health Board	\$30.06 per Hour	(X)	(4) Hours per week	
		(X)	(52) Weeks	= <u>\$6,252.48</u>
Assistant Chief Supervisor	\$24.29 per Hour	(X)	(4) Hours per week	
			(52) Weeks	= <u>\$5,052.32</u>
Finance Manager	\$29.13 per Hour	(X)	(80) Hours per Month	
			(X) 12 Months	= <u>\$2,330.00</u>
Total Annual Cost				= <u>\$46,598.00</u>

Mental Health Inmate Housing

Housing includes Basic Necessities such as food, clothing, and shelter. "Medical Excluded"

\$46.10 per day	(X)	(14) Days	
	(X)	(15) Inmates	= <u>\$ 9,681.00</u>

Mental Health Inmate Medical Expenses

Medical expenses include Mental Health Evaluation, Follow-up Evaluation and Medication

\$175.00 Initial Evaluation	(X)	15 inmates	= <u>\$2,625.00</u>	
\$90.00 Follow-up Evaluation	(X)	15 Inmates	= <u>\$1,350.00</u>	
\$70.00 Average Medication	(X)	15 Inmates		
		(X) 14 Days	= <u>\$14,700.00</u>	
Total Annual Cost				= <u>\$18,675.00</u>

Mental Health Court Program Office Space Utilization Cost

Mental Health Program Director & (2) Peer Specialist Office Space	657 Sq. Feet of Space		
Per Foot Cost Re: County Gov. Rate	(X) <u>\$10.00</u>		= <u>\$6,570.00</u>

Mental Health Multi-purpose Room

Utilized for class room instruction

And Mental Health Program Design

Per Foot Cost Re: County Gov. Rate

429 Sq. Feet of Space

(X) \$10.00

=\$4,290.00

Office Equipment

Desk

\$700 each (X) 3

=\$2100.00

Chairs

\$185 each (X) 3

= \$555.00

Office Panels 30" x 81"

\$334 each (X) 4

= \$1,336.00

48" x 81"

\$434 each (X) 15

= \$6,510.00

Total Annual Cost = \$21,361.00

Total Annual In-kind Match is calculated at \$114,357.00

Appendix F

COMMITMENT OF MATCH/DONATION FORMS

TO:(name of County)	<u>Nassau</u>
FROM: Donor Name	<u>Sutton Place Behavioral Health</u>
ADDRESS:	<u>910 South 8th Street</u> <u>Fernandina Beh, FL 32034</u>

The following space, ___ equipment, ___ goods/supplies, and/or services, is/are donated to the County

___ permanently (title passes to the County)

temporarily, for the period Annual to _____ (title is retained by the donor)

Description and Basis for Valuation (See next page)

	<u>Value</u>	<u>Corporation USE</u>
(1) <u>space: office in agency</u> <u>primary location</u>	<u>\$27,720.⁰⁰</u>	
(2) <u>Services: 520 hours/yr B.A.</u> <u>level clinician</u>	<u>\$ 8,117.⁰⁰</u>	
(3) _____	\$ _____	
(4) _____	\$ _____	

TOTAL VALUE \$ 35,837.⁰⁰

The above donation(s) is not currently included as a cost (either direct or matching) of any state or federal contract or grant, nor has it been previously purchased from or used as match for any state or federal contract.			
<u>[Signature]</u>	<u>10/22/07</u>	<u>[Signature]</u>	<u>10/31/07</u>
(Donor Signature)	(Date)	County Designee Signature	(Date)

The grant Review Committee will review the valuation of the donated item(s) and has, in the space provided, indicated the valuation amount acceptable to the department for use in meeting a match requirement for the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant program. Donated items are subject to disallowance should they be found to be a current or previous cost or matching item of a state or federal grant or contract.

BASIS OF VALUATION

SUTTON PLACE BEHAVIORAL HEALTH

Building/Space

1. Donor retains title:

a. Fair rental value - Substantiated in provider's records by written confirmation(s) of fair rental value by qualified individuals, e.g., Realtors, property managers, etc.

b. (1) Established monthly rental of space \$ 2310.00

(2) Number of months donated during the contract 12

Value to the project [b.(1) X b.(2)] \$ 27,720.⁰⁰

2. Title passes to the County:

Depreciation

a. Cost of Fair Market Value (FMV) at acquisition (excluding land) \$ _____

b. Estimated useful life at date of acquisition _____ yrs.

c. Annual depreciation (a./b.) \$ _____

d. Total square footage _____ sq. ft.

e. Number of square feet to be used on the grant program. _____ sq. ft.

f. Percentage of time during contract period the project will occupy the building/space _____ %

g. Value to project (e./d. X f. X c.) \$ _____

Use Allowance

a. To be used in the absence of depreciation schedule (i.e., when the item is not normally depreciated in the County's accounting records)

b. May include an allowance for space as well as the normal cost of upkeep, such as repairs and maintenance, insurance, etc.

Equipment

1. Donor retains title: Fair Rental Value

2. Title passes to County:

a. FMV at time of donation \$ _____, or

b. Annual value to project (not to exceed 6 2/3% X a.) = \$ _____

Goods/Supplies

FMV at time of donation

Personnel Services

1. Staff of another agency/organization:

<u>Annual Salary</u>	<u>Number of hours</u>	
2080	X to be provided	= \$ _____

- B.A. level clinician plus benefits:

2. Volunteer

Comparable annual salary \$ 32,469.⁰⁰

<u>Annual salary</u>	<u>Number of hours</u>	
520,000	X to be provided	= \$ <u>32,469.⁰⁰</u> at \$ <u>15.61/hour</u> = \$ <u>8117.00/yr</u>

(10 hours/wk)

Appendix F

COMMITMENT OF MATCH/DONATION FORMS

TO:(name of County)	<u>Nassau County</u>
FROM: Donor Name	<u>DaySpring Village, Inc.</u>
ADDRESS:	<u>P.O. Box 1080, Hilliard, FL 32046</u>

The following ___ space, ___ equipment, ___ goods/supplies, and/or services, is/are donated to the County

___ permanently (title passes to the County)

temporarily, for the period annual to _____ (title is retained by the donor)

Description and Basis for Valuation (See next page)

	<u>Value</u>	<u>Corporation USE</u>
(1) <u>One forensic bed (year-round) at the Phoenix Program</u> <u>(\$85/day X 365 days/year = \$31,025)</u>	<u>\$ 31,025</u>	_____
(2) <u>Supporting services and staff for the year-round forensic bed</u> <u>(13 hours/week @ \$29.58 FTE = 18,997)</u>	<u>\$ 19,997</u>	_____
(3) _____	\$ _____	_____
(4) _____	\$ _____	_____
TOTAL VALUE		<u>\$ 51,022</u>

The above donation(s) is not currently included as a cost (either direct or matching) of any state or federal contract or grant, nor has it/they been previously purchased from or used as match for any state or federal contract.

(Donor Signature) _____ (Date) 10/31/07 (County Designee Signature) _____ (Date) 10/31/07

The grant Review Committee will review the valuation of the donated item(s) and has, in the space provided, indicated the valuation amount acceptable to the department for use in meeting a match requirement for the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant program. Donated items are subject to disallowance should they be found to be a current or previous cost or matching item of a state or federal grant or contract.

BASIS OF VALUATION

Building/Space

1. Donor retains title:
 a. Fair rental value - Substantiated in provider's records by written confirmation(s) of fair rental value by qualified individuals, e.g., Realtors, property managers, etc.
 b. (1) Established monthly rental of space \$ _____
 (2) Number of months donated during the contract _____
 Value to the project [b.(1) X b.(2)] \$ _____

2. Title passes to the County:
Depreciation
 a. Cost of Fair Market Value (FMV) at acquisition (excluding land) \$ _____
 b. Estimated useful life at date of acquisition _____ yrs.
 c. Annual depreciation (a./b.) \$ _____
 d. Total square footage _____ sq. ft.
 e. Number of square feet to be used on the grant program. _____ sq. ft.
 f. Percentage of time during contract period the project will occupy the building/space _____ %
 g. Value to project (e./d. X f. X c.) \$ _____

Use Allowance
 a. To be used in the absence of depreciation schedule (i.e., when the item is not normally depreciated in the County's accounting records)
 b. May include an allowance for space as well as the normal cost of upkeep, such as repairs and maintenance, insurance, etc.

Equipment

1. Donor retains title: Fair Rental Value
 2. Title passes to County:
 a. FMV at time of donation \$ _____, or
 b. Annual value to project (not to exceed 6 2/3% X a.) = \$ _____

Goods/Supplies 1 year-round Forensic bed = \$85/day X 365 days/year = \$31,025.
 FMV at time of donation

Personnel Services

1. Staff of another agency/organization:
Annual Salary Number of hours
 2080 X to be provided = \$ 19,997 (13hrs/wk)

2. Volunteer
 Comparable annual salary \$ _____
Annual salary Number of hours
 2080 X to be provided = \$ _____

Appendix F

COMMITMENT OF MATCH/DONATION FORMS

TO:(name of County) Nassau
 FROM: Donor Name Ten Broeck Hospital Jacksonville
 ADDRESS: 6300 Beach Blvd. , Jacksonville FL 32216

The following ___ space, ___ equipment, ___ goods/supplies, and/or XX services, is/are donated to the County

___ permanently (title passes to the County)

___ temporarily, for the period _____ to _____ (title is retained by the donor)

Description and Basis for Valuation (See next page)

	Value	Corporation USE
(1) <u>Inpatient Services</u>	\$50,000.00	
_____	\$ _____	
(2) _____	\$ _____	
_____	\$ _____	
(3) _____	\$ _____	
_____	\$ _____	
(4) _____	\$ _____	
_____	\$ _____	
TOTAL VALUE		\$ <u>50,000.00</u>

The above donation(s) is not currently included as a cost (either direct or matching) of any state or federal contract or grant, nor has it/they been previously purchased from or used as match for any state or federal contract.

[Signature] 10/31/07 (Donor Signature) (Date) _____ (County Designee Signature) (Date) 10/31/07

The grant Review Committee will review the valuation of the donated item(s) and has, in the space provided, indicated the valuation amount acceptable to the department for use in meeting a match requirement for the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant program. Donated items are subject to disallowance should they be found to be a current or previous cost or matching item of a state or federal grant or contract.

BASIS OF VALUATION

Building/Space

1. Donor retains title:

a. Fair rental value - Substantiated in provider's records by written confirmation(s) of fair rental value by qualified individuals, e.g., Realtors, property managers, etc.

b. (1) Established monthly rental of space \$ _____

(2) Number of months donated during the contract _____

Value to the project [b.(1) X b.(2)] \$ _____

2. Title passes to the County:

Depreciation

a. Cost of Fair Market Value (FMV) at acquisition (excluding land) \$ _____

b. Estimated useful life at date of acquisition _____ yrs.

c. Annual depreciation (a./b.) \$ _____

d. Total square footage _____ sq. ft.

e. Number of square feet to be used on the grant program. _____ sq. ft.

f. Percentage of time during contract period the project will occupy the building/space _____ %

g. Value to project (e./d. X f. X c.) \$ _____

Use Allowance

a. To be used in the absence of depreciation schedule (i.e., when the item is not normally depreciated in the County's accounting records)

b. May include an allowance for space as well as the normal cost of upkeep, such as repairs and maintenance, insurance, etc.

Equipment

1. Donor retains title: Fair Rental Value

2. Title passes to County:

a. FMV at time of donation \$ _____, or

b. Annual value to project (not to exceed 6 2/3% X a.) = \$ _____

Goods/Supplies

FMV at time of donation Inpatient Services=\$50,000.00

Personnel Services

1. Staff of another agency/organization:

Annual Salary Number of hours

2080 X to be provided = \$ _____

2. Volunteer

Comparable annual salary \$ _____

Annual salary Number of hours

2080 X to be provided = \$ _____

Appendix F

COMMITMENT OF MATCH/DONATION FORMS

TO:(name of County)	<u>NASSAU COUNTY</u>
FROM: Donor Name	<u>QUALITY LIFE CENTER</u>
ADDRESS:	<u>1823 UNIVERSITY BLVD. S.</u> <u>JACKSONVILLE, FL. 32216</u>

The following ___ space, ___ equipment, ___ goods/supplies, and/or services, is/are donated to the County

___ permanently (title passes to the County)

temporarily, for the period ANNUAL to _____ (title is retained by the donor)

Description and Basis for Valuation (See next page)

	<u>Value</u>	<u>Corporation USE</u>
(1) <u>PARTIAL HOSPITALIZATION PROGRAM -</u> <u>1 SLOT TO SERVE 6 PEOPLE OVER</u> <u>A 12 MONTH PERIOD</u>	\$ <u>59,294.40</u>	_____
(2) <u>PSYCHOSOCIAL REHABILITATION SERVICES -</u> <u>1 SLOT TO SERVE 4 PEOPLE OVER</u> <u>A 12 MONTH PERIOD</u>	\$ <u>16,200.00</u>	_____
(3) _____ _____	\$ _____	_____
(4) _____ _____	\$ _____	_____
TOTAL VALUE <u>\$75,494.40</u>		

The above donation(s) is not currently included as a cost (either direct or matching) of any state or federal contract or grant, nor has it/they been previously purchased from or used as match for any state or federal contract.			
<u>[Signature]</u>	<u>10-29-07</u>	<u>[Signature]</u>	<u>10/31/07</u>
(Donor Signature)	(Date)	(County Designee Signature)	(Date)

The grant Review Committee will review the valuation of the donated item(s) and has, in the space provided, indicated the valuation amount acceptable to the department for use in meeting a match requirement for the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant program. Donated items are subject to disallowance should they be found to be a current or previous cost or matching item of a state or federal grant or contract.

BASIS OF VALUATION

Building/Space

1. Donor retains title:
 a. Fair rental value - Substantiated in provider's records by _____ written confirmation(s) of fair rental value by qualified individuals, e.g., Realtors, property managers, etc.
 b. (1) Established monthly rental of space \$ _____
 (2) Number of months donated during the contract _____
 Value to the project [b.(1) X b.(2)] \$ _____

2. Title passes to the County:
Depreciation
 a. Cost of Fair Market Value (FMV) at acquisition (excluding land) \$ _____
 b. Estimated useful life at date of acquisition _____ yrs.
 c. Annual depreciation (a./b.) \$ _____
 d. Total square footage _____ sq. ft.
 e. Number of square feet to be used on the grant program. _____ sq. ft.
 f. Percentage of time during contract period the project will occupy the building/space _____ %
 g. Value to project (e./d. X f. X c.) \$ _____

Use Allowance
 a. To be used in the absence of depreciation schedule (i.e., when the item is not normally depreciated in the County's accounting records)
 b. May include an allowance for space as well as the normal cost of upkeep, such as repairs and maintenance, insurance, etc.

Equipment

1. Donor retains title: Fair Rental Value
 2. Title passes to County:
 a. FMV at time of donation \$ _____, or
 b. Annual value to project (not to exceed 6 2/3% X a.) = \$ _____

Goods/Supplies
 FMV at time of donation. **SEE ATTACHED**

Personnel Services

1. Staff of another agency/organization:
Annual Salary Number of hours
 2080 X to be provided = \$ _____

2. Volunteer
 Comparable annual salary \$ _____
Annual salary Number of hours
 2080 X to be provided = \$ _____



Quality Life Center

1823 University Blvd. S. • Jacksonville, Florida 32216

Phone: (904) 398-2020 • Fax: (904) 724-2172

E-Mail: admin@qualitylifecenter.com

www.qualitylifecenter.com

BASIS OF VALUATION
FOR
PARTIAL HOSPITALIZATION PROGRAM
&
PSYCOSOCIAL REHABILITATION SERVICES

Partial Hospitalization Program valuation is based upon one slot at the standardized Medicare rate of \$224.60 per day of service (three hours per day) for an average of 22 days per month for 12 months. The average length of stay per person is 2 months (six people per yr.).

$\$224.60 \times 22 \text{ days} \times 12 \text{ months} = \text{Total} - \$59,294.40 \text{ per yr.}$

Psychosocial Rehabilitation Services valuation is based upon one slot the standardized Medicaid rate of \$9.00 per quarter hour for four hours per day (\$108.00 per day) at an average of 3 days per week for 50 weeks per year. The average length of stay per person is 3 months (4 people per yr.).

$\$108.00 \times 3 \text{ days} \times 50 \text{ weeks} = \text{Total} - \$16,200.00 \text{ per yr.}$

TOTAL IN-KIND - \$75,494.40 per year



Appendix F

COMMITMENT OF MATCH/DONATION FORMS

TO:(name of County) <u>Nassau County</u>
FROM: Donor Name <u>University of Florida Extension Service</u>
ADDRESS: <u>543350 US HWY 1</u> <u>Callahan, FL 32071</u>

The following ___ space, ___ equipment, ___ goods/supplies, and/or services, is/are donated to the County

___ permanently (title passes to the County)
 ___ temporarily, for the period _____ to _____ (title is retained by the donor)

Description and Basis for Valuation (See next page)

	<u>Value</u>	<u>Corporation USE</u>
(1) <u>Professional Services Faculty</u> <u>provide Educational Programs &</u> <u>Planning</u>	<u>\$3,872.96</u>	_____
(2) _____	\$ _____	_____
(3) _____	\$ _____	_____
(4) _____	\$ _____	_____
TOTAL VALUE		\$ _____

The above donation(s) is not currently included as a cost (either direct or matching) of any state or federal contract or grant, nor has it/they been previously purchased from or used as match for any state or federal contract.			
<u>Mary S. Williams</u>	<u>10/29/07</u>	<u>Justin B. ...</u>	<u>10/31/07</u>
(Donor Signature)	(Date)	(County Designee Signature)	(Date)

The grant Review Committee will review the valuation of the donated item(s) and has, in the space provided, indicated the valuation amount acceptable to the department for use in meeting a match requirement for the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant program. Donated items are subject to disallowance should they be found to be a current or previous cost or matching item of a state or federal grant or contract.

BASIS OF VALUATION

Building/Space

1. Donor retains title:

a. Fair rental value - Substantiated in provider's records by _____ written confirmation(s) of fair rental value by qualified individuals, e.g., Realtors, property managers, etc.

b. (1) Established monthly rental of space \$ _____

(2) Number of months donated during the contract _____

Value to the project [b.(1) X b.(2)] \$ _____

2. Title passes to the County:

Depreciation

a. Cost of Fair Market Value (FMV) at acquisition (excluding land) \$ _____

b. Estimated useful life at date of acquisition _____ yrs.

c. Annual depreciation (a./b.) \$ _____

d. Total square footage _____ sq. ft.

e. Number of square feet to be used on the grant program. _____ sq. ft.

f. Percentage of time during contract period the project will occupy the building/space _____ %

g. Value to project (e./d. X f. X c.) \$ _____

Use Allowance

a. To be used in the absence of depreciation schedule (i.e., when the item is not normally depreciated in the County's accounting records)

b. May include an allowance for space as well as the normal cost of upkeep, such as repairs and maintenance, insurance, etc.

Equipment

1. Donor retains title: Fair Rental Value

2. Title passes to County:

a. FMV at time of donation \$ _____, or

b. Annual value to project (not to exceed 6 2/3% X a.) = \$ _____

Goods/Supplies

FMV at time of donation

Personnel Services

1. Staff of another agency/organization:

Annual Salary Number of hours

2080 X to be provided = \$ 3,872.96

2. Volunteer

Comparable annual salary \$ _____

Annual salary Number of hours

2080 X to be provided = \$ _____

Appendix F

COMMITMENT OF MATCH/DONATION FORMS

TO:(name of County) <u>Nassau</u>
FROM: Donor Name <u>Rebecca A. Michaels</u>
ADDRESS: <u>95160 Sandpiper Loop</u> <u>Fernandina Beach, FL 32034-6214</u>

The following ___ space, ___ equipment, ___ goods/supplies, and/or services, is/are donated to the County

___ permanently (title passes to the County)
 ___ temporarily, for the period as needed to ___ (title is retained by the donor)

Description and Basis for Valuation (See next page)

	<u>Value</u>	<u>Corporation USE</u>
(1) <u>Psychiatric evaluations</u> <u>as requested by Nassau</u> <u>County Mental Health Court</u>	\$ _____	_____
(2) _____	\$ _____	_____
(3) _____	\$ _____	_____
(4) _____	\$ _____	_____

TOTAL VALUE \$ _____

The above donation(s) is not currently included as a cost (either direct or matching) of any state or federal contract or grant, nor has it/they been previously purchased from or used as match for any state or federal contract.

Rebecca A. Michaels 10-25-07 [Signature]
 (Donor Signature) (Date) (County Designee Signature) (Date) 10/31/07

The grant Review Committee will review the valuation of the donated item(s) and has, in the space provided, indicated the valuation amount acceptable to the department for use in meeting a match requirement for the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant program. Donated items are subject to disallowance should they be found to be a current or previous cost or matching item of a state or federal grant or contract.

BASIS OF VALUATION

Building/Space

1. Donor retains title:
 - a. Fair rental value - Substantiated in provider's records by _____ written confirmation(s) of fair rental value by qualified individuals, e.g., Realtors, property managers, etc.
 - b. (1) Established monthly rental of space \$ _____
 - (2) Number of months donated during the contract _____
 - Value to the project [b.(1) X b.(2)] \$ _____
2. Title passes to the County:

Depreciation

 - a. Cost of Fair Market Value (FMV) at acquisition (excluding land) \$ _____
 - b. Estimated useful life at date of acquisition _____ yrs.
 - c. Annual depreciation (a./b.) \$ _____
 - d. Total square footage _____ sq. ft.
 - e. Number of square feet to be used on the grant program. _____ sq. ft.
 - f. Percentage of time during contract period the project will occupy the building/space _____ %
 - g. Value to project (e./d. X f. X c.) \$ _____

Use Allowance

- a. To be used in the absence of depreciation schedule (i.e., when the item is not normally depreciated in the County's accounting records)
- b. May include an allowance for space as well as the normal cost of upkeep, such as repairs and maintenance, insurance, etc.

Equipment

1. Donor retains title: Fair Rental Value
2. Title passes to County:
 - a. FMV at time of donation \$ _____, or
 - b. Annual value to project (not to exceed 6 2/3% X a.) = \$ _____

Goods/Supplies

FMV at time of donation

Personnel Services

1. Staff of another agency/organization:

Annual Salary Number of hours
 2080 X to be provided = \$ _____
2. Volunteer

Comparable annual salary \$ _____

Annual salary Number of hours
 2080 X to be provided = \$ _____

PROJECT TIMELINE

PROJECT TIMELINE

The Project Timeline for the Mental Health Court is intended to develop the necessary infrastructure for the Mental Health Court by achieving some of its fundamental goals and/or objectives.

The Goals/Objectives indicated below reflect the period of 2007-2010. Please note that initially for the first 12 months the programs and services of the Mental Health Court will focus upon misdemeanor offenders. At the onset of year 2 there will begin a partial integration of certain felony offenders into the Mental Health Court Program. This timeline contains an inherent feedback loop and a cyclical pattern regarding self-assessment and revision.

<i>Objective</i>	<i>Completion Date</i>	<i>Responsible Parties</i>
Hire the Mental Health Court Program Director	By October 31, 2007 or as soon as candidate can be selected	Sheriff's Office with DCF issuance of purchase order and help from MH Task Force
Chief Judge issues order creating mental health court, effective October 1, 2007	October 1, 2007	Judge Brian Davis, Judge Robert Foster, and Judge Donald Moran
Office space in jail secured – furnishings, computers, etc.	September 1, 2007 - October 1, 2007	Director Mike Sutton, Program Director, David Crawford
Finalize initial policies and processes	By October 31, 2007	Program Director, Director Mike Sutton, Judge Davis
Initial Training Plan Implemented and Objectives Achieved	No later than December 31, 2007	Program Director, Director Mike Sutton, SAMH Program Representative, plus providers
Communications Plan Implemented and Objectives Achieved	No later than November 30, 2007	Program Director, Judge Brian Davis and Sheriff Seagraves, plus individual agencies and parties identified in plan achieve their objectives in this area.
DCF and Sheriff's Office execute contract, effective date October 1, 2007	By November 15, 2007	SAMH representative, Mr. Wes Ordonez and Mr. David Crawford
First Peer Specialist begins	By October 15, 2007	SAMH Program Office
The Mental Health Court begins	October 3, 2007	Judge Brian Davis

Electronic record and database system implemented	November 30, 2007	Program Director and Mr. David Crawford, assistance from SAMH staff
Second Peer Specialist begins	April 1, 2008	SAMH Program Office
Evaluate mental health court to date – how is it working, strengths, weaknesses, collaboration, funding, etc.	April 2008	Mental Health Court Team, Mental Health Court Task Force, Mental Health Court Program Director leads, DCF participates
Develop and implement performance improvement plan based on evaluation	May 2008	Mental Health Court Team, Mental Health Court Program Director leads
Assess current statistics and programmatic features; begin phasing plan for some felony offenders into the Mental Health Court Program.	May – October 2008	Mental Health Court Program Director; Judge Brian Davis, Mental Health Court Planning Council, Director Mike Sutton, Mental Health Court Team
Develop objectives and outcome measure standards for the next fiscal year (2008-2009, 2009-2010)	May 2008* *This will occur in May of each year in preparation for the upcoming fiscal year.	Mental Health Court Team, Mental Health Court Program Director leads, DCF input needed
Mental Health Court Program meets financial expectations – Begin Quarterly evaluations of the program	June 30, 2008	Program Director and Mr. David Crawford

LETTERS OF COMMITMENT

NAMI NASSAU COUNTY

National Alliance on Mental Illness (NAMI)
Of Nassau County
P.O. Box 15614
Fernandina Beach, FL 32135
(904) 277-1886

To: Nassau County Board of County Commissioners

From: Lisa Mohn, President of NAMI Nassau County

Date: October 30, 2007

Subject: In kind donations to Mental Health Court

This statement is to verify my personal willingness to donate 100 hours of support, education, and advocacy work for, and on behalf of individuals with a mental illness who are referred to Mental Health Court. This calculation is based on two hours a week for 50 weeks during the 2008 calendar year, beginning January 1 and ending December 31.

Members of NAMI have been very active in the planning and implementation of Mental Health Court and will continue to support it with at least 100 hours of service.

The fair market value rate is calculated as follows:

Comparable annual salary: \$28,500 = \$13.70 per hour

$100 \text{ hours} \times \$13.70 = \$1,370.00$



Lisa A. Mohn, President
NAMI Nassau County



Nassau County Sheriff's Office

Sheriff T. L. "Tommy" Seagraves, Jr.

October 29, 2007

The Honorable Judge Brian Davis
Nassau County Historic Courthouse
416 Centre Street
Fernandina Beach, Florida 32035

RE: NASSAU COUNTY MENTAL HEALTH COURT
2007 CRIMINAL JUSTICE REINVESTMENT GRANT PARTNERSHIP
LETTER OF COMMITMENT – NASSAU COUNTY SHERIFF'S OFFICE

Dear Honorable Judge Davis:

As you are aware, the Nassau County Sheriff's Office has partnered with the 4th Judicial Circuit Court to help establish a Mental Health Court Program in Nassau County, Florida. The Nassau County Sheriff's Office will employ the Mental Health Court Program Director and provide office space and ancillary support to the Program Director and the two Peer Specialists who will serve as support staff for the Mental Health Court. As a partner in this greatly needed program, and on behalf of the Nassau County Sheriff's Office, I commit approximately **\$114,357.00** of In-kind Donations to this program. I have detailed the donations as an attachment to for Appendix F for your review and acceptance. I look forward to the success of this program and will continue to partner with your office, the Board of County Commissioners, civic and community groups, and other service providers and government agencies to strengthen this alliance and cultivate success in the program.

Respectfully,

SHERIFF T.L. "TOMMY" SEAGRAVES
NASSAU COUNTY FLORIDA



Sutton Place Behavioral Health, Inc.

Help for Today. Hope for Tomorrow.

910 South 8th St., Suite 300 • Fernandina Beach, FL 32034 • (904) 491-2001 • Fax (904) 491-2007

October 30, 2007

The Honorable Judge Brian Davis
Nassau County Historic Courthouse
416 Centre Street
Fernandina Beach, Florida 32035

RE: Nassau County Mental Health Court
2077 Criminal Justice Reinvestment Grant Partnership

Dear Honorable Judge Davis:

It is with honor and delight that Sutton Place Behavioral Health, Inc. is able to partner with your office and the Nassau county board of County Commissioners to serve the clients of the Nassau County Mental Health Court. As a partner with the Nassau County Mental Health Court, the Nassau County Board of County Commissioners, and the Nassau County Planning Council, Sutton Place Behavioral Health, Inc. will make available the following services; psychiatric consultation, medication management, outpatient behavioral health therapy and case management.

The mission of our agency is to provide high quality mental health and addiction services for the residents of Nassau County. We are committed to advocating for the rights, respect and dignity of those who are afflicted with mental illness or addiction, to teach independent living skills to those in need in order for them to become self sufficient within the community, to reduce the social stigma associated with behavioral health issues through community education and to be a leader in the collaboration of social service agencies to assure the most effective continuum of care for those in need.

Respectfully submitted,
Ed Dews

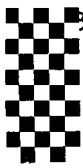
Executive Director
Sutton Place Behavioral Health, Inc.

Hilliard Office

371015 Eastwood Rd. • Hilliard, FL 32046
(904) 845-7777 Fax (904) 845-7621

Yulee Office

86207 Felmor Rd. • Yulee, FL 32097
(904) 225-8215 Fax (904) 225-8125



October 29, 2007

The Honorable Judge Brian Davis
Nassau County Historic Courthouse
416 Centre Street
Fernandina Beach, Florida 32035

RE: NASSAU COUNTY MENTAL HEALTH COURT
2007 CRIMINAL JUSTICE REINVESTMENT GRANT PARTNERSHIP
LETTER OF COMMITMENT - DAYSPRING VILLAGE

Dear Honorable Judge Davis:

Thank you for affording Daysprings Village, Inc. an opportunity to partner with your office and the Nassau County Board of County Commissioners to serve the clients of the Nassau County Mental Health Court through our Phoenix Program. The Phoenix Program is a specialized program that has been established within Dayspring Village, Inc. a licensed limited mental health assisted living facility that is designed to serve the needs of adults with schizophrenia and schizoaffective disorders.

As you are aware the Phoenix Program is a 12 bed program that offers a specialized array of personal and programmatic supports aimed at the needs of adult forensic clients who are being stepped down from the 916 forensic facilities under a plan of conditional release. Phoenix Program offers dedicated staff specialist on each shift. The program also features a full time forensic mental health case manager. Through our partnership Daysprings Village will provide year-round one (1) forensic bed dedicated to participants in the Nassau County Mental Health Court program.

As a partner with the Nassau County Mental Health Court, the Nassau County Board of County Commissioners, and the Nassau County Planning Council, Daysprings Village will also make available the following services:

- Access to and participation in the drop in center in Hilliard, a morning social rehab program in Hilliard, an afternoon social rehab program in Hilliard, an on site social rehab at DSV, a partial hospital program in Callahan and a social rehab program in Callahan. The program also offers access to adult GED program in Hilliard and access to a sheltered workshop in Jacksonville.
- Access to individual therapy on site at the facility through a mental health provider
- Psychological care through Colter Health Care with a licensed psychologist two days per week
- Support services such as managing personal funds, assistance with managing cigarette needs, accessing a clothing room, access to a dental program, personal laundry services
- Evening groups each night of the week that include, bingo, bible study, praise and worship music, AA support group and specialized outings and other groups as needed or requested.

Additionally, the Phoenix Program is exploring contracts with Elite Rehab to provide services that would include physical and occupational therapy on site support.

The integration of a wide array of community based systems of support work together to create a supportive environment that is uniquely qualified to respond to the needs of individuals with forensic involvement. The collaboration and communication between the Phoenix Program and the agencies that providers services and support all combine to help improve the medical management of symptoms and improve quality of life on the road to recovery. Thank you for your commitment to that recovery.

Respectfully submitted,
DOUGLAS D. ADKINS



EXECUTIVE DIRECTOR
DAYSPRING VILLAGE, INC.



October 30, 2007

The Honorable Judge Brian Davis
 Nassau County Historic Courthouse
 416 Centre Street
 Fernandina Beach, Florida 32035

RE: NASSAU COUNTY MENTAL HEALTH COURT
 2007 CRIMINAL JUSTICE REINVESTMENT GRANT PARTNERSHIP
 LETTER OF COMMITMENT – TEN BROECK HOSPITAL

Dear Honorable Judge Davis:

On behalf of Ten Broeck Hospital Services, I am thankful to be able to partner with the Nassau County Board of County Commissioners, the Nassau County Mental Health Court, and the Nassau County Planning Council, to serve the clients of the new Nassau County Mental Health Court. As a community partner in this necessary initiative Ten Broeck Hospital will make available the following services:

- Adult Psychiatric Inpatient (Baker Act and voluntary),
- Adult chemical Dependency Inpatient and Detox,
- Adolescent Residential (long-term),
- Adolescent Acute Inpatient Services,
- Adult Electroconvulsive Therapy (Inpatient and Outpatient),
- Adult and Adolescent Partial Hospitalization (full day),
- Adult and Adolescent Intensive Outpatient (half day),
- Adult Evening chemical dependency outpatient program

Additionally, through the Wekiva Springs Services the following services will also be available: Women's Acute Inpatient Services (psychiatric and dual diagnosis); Men's Acute Inpatient Services (psychiatric and dual diagnosis); Women's Residential Eating Disorders Program; Women's Residential Psychiatric Program; Women's Residential Addictions Program, Adolescent Female Residential Eating Disorders Program; Adolescent Female Residential Chemical Dependency Program; Women's PHP (full day) and IOP (half-day) Programs; Workplace Wellness Intensive Outpatient Program; and Senior Perspectives Geriatric Outpatient Program.

Ten Broeck Hospital is delighted to participate in the Mental Health Court process and support its participants in obtaining treatment in the community.

Respectfully Submitted,
 Paul Andrews

Chief Executive Officer
 TEN BROECK HOSPITAL



Quality Life Center

1823 University Blvd. S. • Jacksonville, Florida 32216

Phone: (904) 398-2020 • Fax: (904) 724-2172

E-Mail: admin@qualitylifecenter.com

www.qualitylifecenter.com

October 29, 2007

The Honorable Judge Brian Davis
Nassau County Historic Courthouse
416 Centre Street
Fernandina Beach, Florida 32035

RE: NASSAU COUNTY MENTAL HEALTH COURT
2007 CRIMINAL JUSTICE REINVESTMENT GRANT PARTNERSHIP
LETTER OF COMMITMENT – QUALITY LIFE CENTER

Dear Honorable Judge Davis:

It is with honor and delight that Quality Life Center is able to partner with your office and the Nassau County Board of County Commissioners to serve the clients of the new Nassau County Mental Health Court. As a partner with the Nassau County Mental Health Court, the Nassau County Board of County Commissioners, and the Nassau County Planning Council, Quality Life Center will make available the following services:

- Partial Hospitalization Program,
- Medication Management (Psychiatric through the PHP),
- Day Treatment,
- Psychosocial Rehabilitation,
- Pre-Vocational Services,
- Supported Employment (a service which is forthcoming),
- Individual Therapy, and
- Respite Services through the Jo Heller Transitions Home.

The Quality Life Center is looking forward to participating in the Mental Health Court process and supporting people in obtaining treatment in the community.

Respectfully submitted,
MARK ULERIE


PRESIDENT AND CEO
QUALITY LIFE CENTER



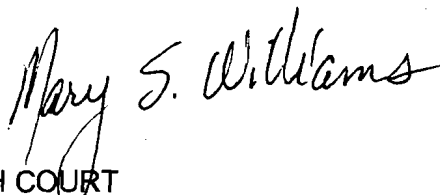
Institute of Food and Agriculture Sciences
Nassau County
Florida Cooperative Extension Service

543350 US Highway 1
Callahan, FL 32011
904-879-1019
904-879-2097 Fax

October 29, 2007

To: The Honorable Judge Brian Davis
Nassau County Historic Courthouse
Fernandina Beach, Florida 32035

From: Mary S. Williams, Ed. D.
Nassau County Extension Director



Re: NASSAU COUNTY MENTAL HEALTH COURT
2007 CRIMINAL JUSTICE REINVESTMENT GRANT PARTNERSHIP
LETTER OF COMMITMENT – NASSAU COUNTY SHERIFF'S OFFICE

The purpose of this memorandum is to affirm the commitment of the University of Florida / Nassau County Extension Services in building a lasting partnership with the Nassau County Mental Health Court, the Nassau County Board of County Commissioners and our community partners dedicated to fostering hope and help among those in need. As you are aware, the Cooperative Extension Service is nationwide and was established by the Smith-Lever Act of 1914. It is a partnership between state land grant universities, the United States Department of Agriculture (USDA) and the county governments throughout the nation. All of these groups share in the planning, financing, and operation of extension educational programs. Nassau County Extension faculty conduct programs in 4-H and Youth Development, Agriculture & Natural Resources, Environmental Horticulture, Community and Organizational Development, and Family & Consumer Sciences. In Florida, the Cooperative Extension Service is administered by the University of Florida.

Through our partnership with the Nassau County Mental Health Court, the University of Florida Nassau County Extension Service will through our Fundamental in Landscape Maintenance program create and teach workforce development skills to the participants of the Mental Health Court. The objective of the Nassau County Extension program "Fundamentals in Landscape Maintenance (FILM)" is to provide the adults of the Nassau County Detention Facility with another viable vocational option by giving them basic landscape maintenance skills needed to potentially obtain a job. This six to eight hour program consists of the following topics: Basic Botany, Integrated Pest Management (IPM), Operating and Care of Edgers & Weed Eaters, Reading a Pesticide Label, Proper Mixing and Handling of Pesticides, Personal Protective Equipment (PPE). Other topics include identification of weeds, harmful and beneficial insects, and common landscape plants. The group will learn how to properly plant a tree or shrub and pruning basics. Additional topics will include preparing for employment and personal life skill management. This program will be taught twice a year, 6-7 classes per session, with 10-15 persons per class.

Thank you for allowing us to partner in this much needed program.

The Foundation for The Gator Nation

An Equal Opportunity Institution

**SUPPLEMENTAL AND
SUPPORTING INFORMATION**

**IN THE CIRCUIT COURT, FOURTH JUDICIAL CIRCUIT
IN AND FOR NASSAU COUNTY FLORIDA**

ADMINISTRATIVE ORDER NO. 2007-03

IN RE: CREATION OF A MENTAL HEALTH COURT

WHEREAS, the creation of "specialized courts" within other divisions of the Court has enhanced the expediency, effectiveness and quality of Judicial Administration; and

WHEREAS, the rapidly increasing number of misdemeanor cases involving persons with mental illnesses, has contributed to congesting and overburdening the court dockets; and

WHEREAS, a centralized Mental Health program would increase the efficiency of the criminal court system in this Circuit;

NOW THEREFORE, by the authority vested in me as the Chief Judge of the Fourth Judicial Circuit and pursuant to Rule 2.050, Florida Rules of Judicial Administration, it is,

ORDERED that effective October 1, 2007, a Mental Health Court shall be operational as a subdivision within Nassau County's Circuit Court and County Divisions to adjudicate cases deemed eligible in this Order.

I. ELIGIBILITY

Eligibility for the Mental Health Court includes a review of several factors, which are listed below.

A. CRIMINAL CHARGES

1. Persons charged with misdemeanors and criminal traffic offenses (With certain exceptions; e.g., driving or boating under the influence, violence, domestic violence, sexual offenses) may be referred to the Mental Health Court.
2. Felony reductions to misdemeanors may be acceptable on an individual case basis.
3. Defendants charged with a violation of county court probation, with the consent of the county judge to which the case is assigned.
4. Persons charged with simple battery, a violent crime, may be admitted with the victim's consent. On an individual case basis,

persons charged with domestic violence may be referred and admitted after consultation with the victim.

5. The Mental Health Court, state attorney and defense attorney will consider the defendant's previous criminal record. The Mental Health Court may refuse entry into the Mental Health Court on an individual case situation based on a history of violence, domestic violence, sexual offenses or other factors.
6. The Mental Health Court, state attorney and defense attorney will also consider whether transfer of all pending cases of a defendant would preclude the acceptance into the Mental Health Court.

B. MENTAL ILLNESS

1. Permissible Diagnoses

- a. Persons referred to the Mental Health Court must have a primary Axis I mental illness diagnosis of schizophrenia disorders, schizophrenia-like disorders, bi-polar disorder, major depressive disorder or other psychotic disorders of an unspecified nature.
- b. Co-occurring substance abuse disorders are permissible, actually expected in many cases.
- c. A mental health expert, acceptable to the Mental Health Court, must provide the diagnosis.
- d. The Diagnostic and Statistical Manual of Mental Disorders 4th Edition (DSM IV) will be used by evaluators to provide diagnoses to the Mental Health Court.

2. Disqualifying Diagnoses

- a. Persons with primary mental retardation or autism.
- b. Persons with Axis I diagnoses, which are not mental illness diagnoses described in Section B.1.a.

C. COMPETENCY, INCOMPETENT TO PROCEED AND NOT GUILTY BY REASONS OF INSANITY CASES

1. Defendants adjudged incompetent to proceed, contesting competency or commitment, or found not guilty by reason of insanity will not participate in the Mental Health Court.
2. Defendants will not be referred to the Mental Health Court for competency determination.
3. Criminal Courts will maintain their authority to enter orders of competency and forensic commitment in cases.
4. Defendants that do not meet the criteria for forensic commitment

or are returned from forensic institutions and deemed competent by the referring court may be referred provided they meet other criteria outlined in the Order.

D. EXCEPTIONS

1. The Mental Health Court, with the concurrence of the state attorney, may consider cases that do not meet every stated eligibility criterion.

II. PROCEDURAL MATTERS

A. REFERRALS AND TRANSFERS

1. Defendants may be referred from a variety of sources and some may have cases already pending and in process, and others may be on probation. Referrals will not just come from persons newly arrested.
2. Referrals may be accepted from the Mental Health Court Program Director, First Appearance Court, county and circuit courts, jail, defense attorney, state attorney, mental health agency, probation officers, and the Department of Children and Families.
3. The Mental Health Court will establish administrative procedures for referrals, transfers and hearings. Referrals may be pre-screened by the Mental Health Court Program Director.
4. Cases can be assigned to the Mental Health Court by the First Court of Appearance.
5. When cases have already been assigned to a Criminal Court, the Criminal Court will issue an Order Requesting Transfer of the Case to Mental Health Court.
6. In all cases in which the Mental Health Court agrees to accept the case, it will issue an Order Accepting the Case into Mental Health Court.
7. Referrals and acceptance into the Mental Health Court must be approved by the originating Court, Mental Health Court, state attorney, defense attorney, defendant, and in some cases, the victim, though the Mental Health Court may hold a hearing when there is not approval of all parties.

B. ADDITIONAL CONDITIONS FOR ENTRY INTO MENTAL HEALTH COURT

1. Defendant must comply with the conditions set forth below, though not all have to be completed immediately upon admission to the Mental Health

Court.

- a. Voluntarily agree to participate in Mental Health Court.
- b. Enter into a Plea Agreement.
- c. Or, enter into a Deferred Prosecution Agreement.
- d. Sign a waiver of speedy trial.
- e. Sign a consent for release of information permitting disclosure of certain confidential information, including prior and current mental health treatment, to the Mental Health Court and other parties.
- f. Agree to and sign a treatment and service plan as part of the Conditional Release or Deferred Prosecution Agreement.
- g. A surrogate healthcare directive may be offered to defendant, but is not required as a condition of participation.

III. CONDITIONS FOR CONTINUATION, SUCCESSFUL, COMPLETION AND DISQUALIFICATION IN MENTAL HEALTH COURT

A. CONDITIONS FOR CONTINUATION

1. Conditions for the defendant's continued participation in the Mental Health Court include, but are not limited to, those listed below. Not all will apply to each case.
 - a. Comply in good faith effort with provisions of Conditional Release or Deferred Prosecution Agreement.
 - b. Attend and participate all appearances before the Mental Health Court.
 - c. Attend all meetings with Mental Health Court Project Manager, defense attorney and other persons designated by the Mental Health Court.
 - d. Obey all laws and do not commit additional crimes.
2. The Mental Health Court Judge will have the authority to impose graduated sanctions for non-compliance and re-incarceration if appropriate. The Mental Health Court Judge could offer various forms of recognition for accomplishments; e.g., movement to a higher phase, if phases are used, and less frequent appearances in court.

B. CONDITIONS FOR SUCCESSFUL COMPLETION OF MENTAL HEALTH COURT

1. In addition to the conditions set forth above, the defendant's participation in the Mental Health Court will end upon successful

completion of his or her treatment and service plan, or upon attainment of substantial progress to completion of the treatment and service plan.

2. The Mental Health Court may then issue an Order, with the concurrence of the state attorney, dismissing charges or terminating the violation of parole, and any related criminal case will be closed.

C. GENERAL CONDITIONS FOR DISQUALIFICATION AND RETURN TO CRIMINAL COURT

1. The Mental Health Court will have the authority to have defendants re-arrested and to have cases transferred back to the Criminal Court for reasons which include, but are not limited to:
 - a. Any violation of actions I Section III.A.
 - b. If a defendant is determined not to meet criteria for mental illness; indicates that he or she no longer desires to participate in the Mental Health Court; or, at any time demands a trial or hearing on a motion to determine legal issues unrelated to mental health, he or she is not longer eligible for the Mental Health Court.
 - c. If the Court determines that the defendant is not longer sufficiently participating in or benefitting from the Mental Health Court, or that the defendant poses a great threat to public safety, he or she is not longer eligible for the Mental Health Court.
 - d. If the defendant is arrested for or charged with any new offense, the defendant is no longer eligible for the Mental Health Court without the consent of the Criminal Court, State Attorney and Defense Attorney as to any or all of the defendant's cases.
 - e. Thereupon, the Defendant's right to a speedy trial and formal discovery may be reinstated upon a written demand.

IV. ACCESS TO MENTAL HEALTH COURT RECORDS

The public is entitled to access judicial records; however, patient treatment records are an exception to this rule and are deemed confidential by Florida law.

V. ADMINISTRATION


FURTHERMORE, IT IS ORDERED that the Honorable Brian J. Davis is hereby designated as the Judge assigned to this specialized court. In that capacity, Judge Davis will be

responsible for administering the Mental Health Court and coordinating the role of the judiciary with the functions of the Department of Children and Family Services, Mental Health Court Program Director, Nassau County Sheriff's Office, Sutton Place, private mental health care providers, Department of Corrections, County Court Probation and other organizations and individuals that may participate on the behalf of the defendants referred to or assigned to the Mental Health Court. In that Judge Davis has proven himself to be learned in the field of mental health and possesses a unique understanding with respect to the needs of the mentally ill, and handles said cases accordingly, without compromising the safety of the public, the Office of the State Attorney concurs in the assignment of Judge Davis, and if for some reason Judge Davis ceases to preside over said Mental Health Court, any judicial replacement shall be assigned by the Chief Judge who may consult with the Office of the State Attorney, the Office of the Public Defender and the criminal defense bar.

IT IS FURTHER ORDERED that this Order supersedes any conflicting language in any previous Administrative Orders concerning mental health in these criminal courts.

IT IS FURTHER ORDERED that this Administrative Order shall be recorded in the Official Records of Nassau County and copies shall be furnished to the local bar association.

DONE AND ORDERED at Jacksonville, Duval County, Florida, this 26th day of October, 2007, *nunc pro tunc* to October 1, 2007.


DONALD R. MORAN, JR.
CHIEF JUDGE

Original to be recorded in Nassau
County Clerk's Office

Copies to:
Honorable Brian J. Davis
Honorable Robert Foster
Honorable Granville C. Burgess
Honorable Harry Shorstein, State Attorney
Honorable Bill White, Public Defender
H. Britt Beasley, Court Administrator

Mental Health Court Planning Council

Name	Organization	Address	Telephone
Stephen Bledsoe	State Attorney	76347 Veterans Way, Suite # Yulee, FL 32097	548-4700
Brian Morrissey	Public Defender	76347 Veterans Way, Suite # Yulee, FL 32907	548-4750
Judge Brian J. Davis	Circuit Court Judge	416 Centre Street Fernandina Beach, FL 32034	491-7275
Judge Granville C. Burgess	County Court Judge	76347 Veterans Way, Suite # Yulee, FL 32097	548-4940
Captain Mike Sutton	Nassau County Sheriff's Office	76001 Bobby Moore Circle Yulee, FL 32097	753-0231
Chief James Hurley	Fernandina Beach Police Department	1525 Lime Street Fernandina Beach, FL 32034	277-7342
Patrice Bryant	Dept. of Corrections (Probation)	919 S. 14th Street Fernandina Beach, FL 32034	277-7250
Conni Lewis	Court Administration	76347 Veterans Way, Suite # Yulee, FL 32097	548-4909
Marianne Marshall	Board of County Commissioners	36116 Gage Road Callahan, FL 32011	813-6920 (c) / 879-2729 (h)
Colleen Reardon	Salvation Army Correctional Services	76347 Veterans Way, Suite # Yulee, FL 32097	548-3906
Ed Dews	Sutton Place Behavioral Health	910 S. 8th Street Fernandina Beach, FL 32034	
Laureen Pagel	Sutton Place Behavioral Health	910 S. 8th Street Fernandina Beach, FL 32034	491-2001
Cindy Vallely	Dept. of Children & Families	5920 Arlington Expressway Jacksonville, FL 32211	723-2134
Andrea Heller		86012 John Street Yulee, FL 32097	225-8104
Tonya Pilch		409 Fir Street Fernandina Beach, FL 32034	261-3288
Lisa Mohn	NAMI of Nassau County (Pres.)	P. O. Box 15816 Fernandina Beach, FL 32035	548-4903

Paul Stasi	The Salvation Army	900 W. Adams Street Jacksonville, FL 32204	356-8641
Stepheny Durham	Detention Center Superintendent	1241 E. 8th Street Jacksonville, FL 32206	798-4840
Donna Webb	Dept. of Juvenile Justice Supervisor	1303 Jasmine Street Fernandina Beach, FL 32034	277-7230 / 219-2190
John Crawford	Clerk of Court	76347 Veterans Way, Suite # Yulee, FL 32097	548-4600, x1002
Deputy Kevin Thrisk	Chief Corrections Officer	76001 Bobby Moore Circle Yulee, FL 32097	548-4024
Lyn King	Guardian Ad Litem Program of Nassau County	96467 Veterans Way Yulee, FL 32097	548-4903

*Page 2 of 2
(updated 10/31/2007)*



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Stephen V. Bledsoe is a designated member* and have established that said person will serve on the planning council as a representative for the State Attorney Office.

Name of Person
Name of Agency / Organization

Submitted by:

[Handwritten Signature]
Signature

10/25/17
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The state attorney, or an assistant state attorney designated by the state attorney.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the BRIAN D. MORRISSEY is a designated member* and have established that said person will serve on the planning council as a representative for the LAW OFFICE OF THE PUBLIC DEFENDER.

Name of Person
Name of Agency / Organization

Submitted by:

Bill White
Signature

10-23-07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The public defender, or an assistant public defender designated by the public defender.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

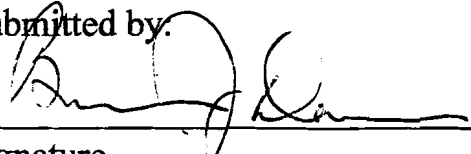
Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the BRUCE J. DAVIS is a designated member* and have established that said person will serve on the planning council as a representative for the CIRCUIT COURT 4th JUDICIAL CIRCUIT

Name of Person
Name of Agency / Organization

Submitted by:


Signature

10-19-07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: A circuit judge designated by the chief judge of the circuit.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the GRANVILLE C. BURGESS is a designated member* and have established that said person will serve on the planning council as a representative for the County Court - Nassau.

Submitted by:

Granville C. Burgess
Signature

10/22/07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: A county court judge designated by the chief judge of the circuit.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Dir. Mike Sutto is a designated member* and have established that said person will serve on the planning council as a representative for the NASSAU County Sheriff's Office.

Submitted by:

Dir. Mike Sutto
Signature

10/22/2007
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The sheriff, if the sheriff is the chief correctional officer, or a person designated by the sheriff.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the James T. Hurley is a designated member* and have established that said person will serve on the planning council as a representative for the Fernandina Beach Police Department.

Submitted by:

[Signature]
Signature

10/23/07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The police chief, or a person designated by the local police chiefs association.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
411 CENTRE STREET
FERDINAND DE SOTO, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the PATRICE BRYANT is a designated member* and have established that said person will serve on the planning council as a representative for the FLORIDA DEPARTMENT OF CORRECTIONS

Submitted by:
[Signature]
Signature

10/29/07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The state probation circuit administrator, or a person designated by the state probation circuit administrator.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Connie Lewis Romani is a designated member* and have established that said person will serve on the planning council as a representative for the FOURTH JUDICIAL CIRCUIT - NASSAU

Name of Person
Name of Agency / Organization

Submitted by:

C. L. Romani
Signature

10/23/07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The local court administrator, or a person designated by the local court administrator.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the MARIANNE MARSHALL is a designated member* and have established that said person will serve on the planning council as a representative for the NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

Name of Person
Name of Agency / Organization

Submitted by:

Marianne Marshall 10-22-07

Signature

Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The chairperson of the board of county commissioners, or another county commissioner designated by the chairperson, or, if the planning council is a consortium of counties, a county commissioner or designee from another member county.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Colleen Reardon is a designated member* and have established that said person will serve on the planning council as a representative for the The Salvation Army Correctional Services

Name of Person
Name of Agency / Organization

Submitted by:

Colleen Reardon
Signature

10/19/07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The director of any county probation or pretrial intervention program, if the county has such a program.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the EDWIN W. DEWS is a designated member* and have established that said person will serve on the planning council as a representative for the SUTTON PLACE BEHAVIORAL HEALTH.

Name of Person
Name of Agency / Organization

Submitted by:

Edwin W. Dews
Signature

10-22-07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The director of a local substance abuse treatment program, or a person designated by the director.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Laureen Pazel is a designated member* and have established that said person will serve on the planning council as a representative for the Sutton Place Behavioral Health

Name of Person
Name of Agency / Organization

Submitted by:

[Signature]
Signature

10/22/07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The director of a community mental health agency, or a person designated by the director.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Cindy Valkley is a designated member* and have established that said person will serve on the planning council as a representative for the Department of Children + Families, SAMH program of

Submitted by:

Cindy Valkley
Signature

10/23/07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: A representative of the substance abuse program office and the mental health program office of the Department of Children and Family Services, selected by the substance abuse and mental health program supervisor of the district in which the county is located.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Andrea Heller is a designated member* and have established that said person will serve on the planning council as a representative for the CONSUMER.

Name of Person
Name of Agency / Organization

Submitted by:

Andrea Heller
Signature

10-24-07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: A primary consumer of mental health services, selected by the substance abuse and mental health program supervisor of the district in which the primary consumer resides. If multiple counties apply together, a primary consumer may be selected to represent each county.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Tonya Pilch is a designated member* and have established that said person will serve on the planning council as a representative for the Mental Health and Substance Abuse Reinvestment Act

Submitted by:

Tonya Pilch
Signature

10-20-07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: A primary consumer of substance abuse services, selected by the substance abuse and mental health program supervisor of the district in which the primary consumer resides. If the planning council is a consortium of counties, a primary consumer may be selected to represent each county.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Lisa A. Mohn is a designated member* and have established that said person will serve on the planning council as a representative for the N.A.M.I. Nassau County.

Submitted by:

Lisa A. Mohn
Signature

10/20/07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: A family member of a primary consumer of community-based treatment services, selected by the abuse and mental health program supervisor of the district in which the family member resides.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Paul Stasi is a designated member* and have established that said person will serve on the planning council as a representative for the The Salvation Army.

Name of Person
Name of Agency / Organization

Submitted by:

Rick Zahab
Signature

10/23/07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: A representative from an area homeless program or a supportive housing program.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Stepheny Durham III is a designated member* and have established that said person will serve on the planning council as a representative for the Dual Regional Juvenile Detention Center /DJJ

Name of Person
Name of Agency / Organization

Submitted by:

Stepheny Durham III
Signature

10/22/07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The director of the detention facility of the Department of Juvenile Justice, or a person designated by the director.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Donna Webb is a designated member* and have established that said person will serve on the planning council as a representative for the Florida Department of Juvenile Justice

Name of Person
Name of Agency / Organization

Submitted by:

Donna Webb
Signature

Oct 23, 2007
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The chief probation officer of the Department of Juvenile Justice or an employee designated by the chief probation officer.



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Kevin Thirsk is a designated member* and have established that said person will serve on the planning council as a representative for the Nassau County Sheriff's Office.

Name of Person
Name of Agency / Organization

Submitted by:

K. Thirsk 823
Signature

10/30/07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: The chief correctional officer, (as designated by the Sheriff for purposes of the grant).



NASSAU COUNTY MENTAL HEALTH COURT

NASSAU COUNTY COURTHOUSE
416 CENTRE STREET
FERNANDINA BEACH, FLORIDA 32034

Memorandum of Understanding

We hereby agree to partner with the Nassau County Mental Health Court by serving on the Nassau County Planning Council. We understand that the formulation of the planning council is in accordance with HB 1477 (Laws of Florida Chapter 2007-200).

We further understand that the Lynd King is a designated member* and have established that said person will serve on the planning council as a representative for the Guardian ad Litem Program of Nassau County

Submitted by:

Lynd King, M.J., CAP
Signature

10/24/07
Date

* Pursuant to HB 1477, Section 2.(2)(a) providing for membership by: A family member of a primary consumer of community-based treatment services, selected by the abuse and mental health program supervisor of the district in which the family member resides.

MEMORANDUM OF UNDERSTANDING
BETWEEN
Department of Children and Families, Circuit 4
AND
The Nassau County Sheriff's Office

This MEMORANDUM OF UNDERSTANDING (MOU) is hereby made and entered into by and between the Department of Children and Families, Circuit 4 herein referred to as DCF and the Nassau County Sheriff's Office, herein referred to as Sheriff's Office.

A. PURPOSE:

The purpose of this MOU is to define the elements of the partnership between the two agencies for the Nassau County Mental Health Court.

B. STATEMENT OF MUTUAL BENEFIT AND INTERESTS

To avoid or reduce jail time by using community based treatment as an alternative.

C. Sheriff's Office Shall:

1. Employ a Program Director, who shall be located at the jail.
2. Implement Crisis Intervention Training for the Nassau County Sheriff Officers.
3. Coordinate with the Board of County Commission to secure additional funding.
4. Subcontract with community based providers for the purpose of purchasing community based services for non Medicaid eligible consumers supervised by this Mental Health Court.
5. Work with DCF and community based providers to modify and enhance the Mental Health Court as needed.

D. DCF Shall:

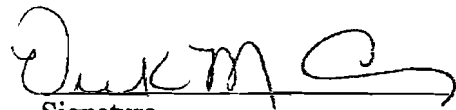
1. Provide funding in fiscal year 2007/08 in the amount of \$150,000. Funds shall be annualized at \$200,000 for two subsequent years subject to availability.
2. Work with advocates and other interested parties to raise awareness of the need for additional mental health services to support the work of the Mental Health Court.
3. Participate in Mental Health Court.

4. Provide contractual and programmatic assistance in regards to the Mental Health Court contract # DH656 with the Nassau County Sheriff's Office.
5. Monitor the Nassau County Sheriff's Office in accordance with contracted requirements.

E. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. MODIFICATION: Upon request of either, both parties will review this Agreement at least annually in order to determine whether its terms and conditions are still appropriate. The parties agree to renegotiate terms and conditions hereof if it is mutually determined that significant changes in this Agreement are necessary. There are no obligations to agree by either party.
2. TERMINATION: This Memo of Understanding may be terminated by either party without cause upon no less than thirty (30) calendar days notice in writing to the other party unless an alternative date is mutually agreed upon in writing by all parties. Said notice shall be delivered by U.S. Postal Service or any expedited delivery service that provides verification of delivery or by hand delivery to the contract manager or the representative of the provider responsible for administration of the program.
3. PRINCIPAL CONTACTS: The principal contacts for this instrument are:

 Signature
 Print/Type
 Name: T.L. (Tommy) Seagraves Jr
 Title: Nassau County Sheriff
 Date: _____


 Signature
 Print/Type
 Name: Vicki M. Abrams
 Title: Circuit 4 Operations Manager
 Date: 10/29/07

original

Strategic Plan of the Nassau County Mental Health Court

A subset of the Business Plan for the Nassau County Mental Health Court

A. Statement of the Problem/Critical Issues facing the County (careful analysis of the scope of the problem using current data, implications of the data, critical issues for the various constituents, such as law enforcement, courts, treatment providers, etc.)

Nearly 2.1 million individuals with severe mental illness are incarcerated in U.S. jails each year.^{i,ii} Approximately 72% of these inmates also meet criteria for co-occurring substance abuse disorders. The National Alliance for the Mentally Ill stated that prisoners with mental illness cost the nation an average of nearly \$9 billion a year (NAMI, 2004). In a discussion regarding the mentally ill in the jail system, the Legal Director of the National Alliance on Mental Illness stated, “This is a national problem, and it’s a direct reflection of the lack of adequate beds and coordination between the criminal justice and mental health systems”. At this time, there are only 40,000 beds in psychiatric hospitals around the nation, down from 69,000 in 1995. The State of Florida has also reduced its institutional capacity during the past 30 years. In addition, the Florida Legislature mandated the closure of G. Pierce Wood Memorial Hospital in 2002. This state civil institution had 266 beds.

In an article published by the Center for Mental Health Services, it concluded, “In 1970, the Nation counted more than 400,000 public psychiatric hospital beds, but by 1998, the number had decreased to just over 63,000, an 85% decline. During the same period, the number of private psychiatric hospital beds increased more than twofold, from just over 14,000 to more than 33,000. In addition, the number of psychiatric beds in general hospitals more than doubled, increasing from approximately 22,000 in 1970 to just over 54,000 by 1998.”ⁱⁱⁱ

The article also states, “In sum, public psychiatric hospitals represented the overwhelming majority of psychiatric hospital beds in 1970, but the picture changed dramatically by 1998. The loss of nearly 350,000 public psychiatric hospital beds during this period was only partially offset by the combined increase in the number of private and general hospital psychiatric beds (approximately 50,000).”^{iv}

With few exceptions, such as in states that utilize Medicaid managed care strategies, specialty psychiatric hospitals are prohibited from directly billing Medicaid for persons under 18 and over 65 years of age, further reducing access to care. This prohibition, referred to as the Institute for Mental Diseases (IMD) exclusion does not apply to general hospitals. As Florida has implemented its Medicaid managed care strategies for behavioral health, managed care companies now have the ability to contract with specialty psychiatric hospitals. The managed care companies also contract with Crisis Stabilization Units, which are normally operated by community mental health centers.

It is important to note, however, in Florida from 1992 to 2001 there was a significant reduction in the number of psychiatric hospitals and some psychiatric hospitals discontinued operating units for adults. It is interesting to note, however, that the number of adult psychiatric beds in general hospitals remained almost constant during that period. In its Annual CON Report for 2002, the Agency for Health Care Administration (AHCA) reported the reductions shown below during the 10-year period.^v

Reduction in psychiatric hospitals (including SA) – 62 to 28, a reduction of 34 hospitals
Reduction in adult psychiatric hospitals – 41 to 20, a reduction of 21 hospitals
Reduction in adult psychiatric beds – 1,853 to 998, a reduction of 855 beds
Reduction in average daily census – 1,145 persons to 532, a reduction of 613

In several locations in Florida, Crisis Stabilization Units operated by community mental health centers have far exceeded licensed capacity. These situations place additional burdens on persons served, their families and providers.

The U.S. Department of Justice reports that at midyear 2005 more than half of all prison and jail inmates had a mental health problem, including 705,600 inmates in State prisons, 70,200 in Federal prisons and 479,000 in local jails.^{vi} These estimates represented 56% of state prisoners, 45% of federal prisoners, and 64% of jail inmates. The findings in this report were based on data from personal interviews with state and federal prisoners in 2004 and local jail inmates in 2002.

In Florida, until very recently, there were a significant number of inmates adjudicated Incompetent to Proceed (ITP) or Not Guilty By Reason of Insanity (NGI), as many as 300, held in jails because the state's forensic institutional beds were occupied. State law requires that these ITP and NGI inmates be transferred to state care within 15 days of going to jail. In 2005, the State of Florida reported 72% of mentally ill inmates were waiting for a bed and were waiting longer than the statutory limit of 15 days. In 2006 mentally ill offenders waited an average of 82 days for a bed to become available; the longest wait was 147 days.

The Florida Legislature and the Department of Children and Families have recently allocated \$48 million for forensic services, most of which was to pay for increases in bed capacity in locked facilities in Indiantown and South Miami. Forensic in this context means persons accused of felonies who are Incompetent to Proceed or who have been found Not Guilty By Reason of Insanity (Florida Statute 916).

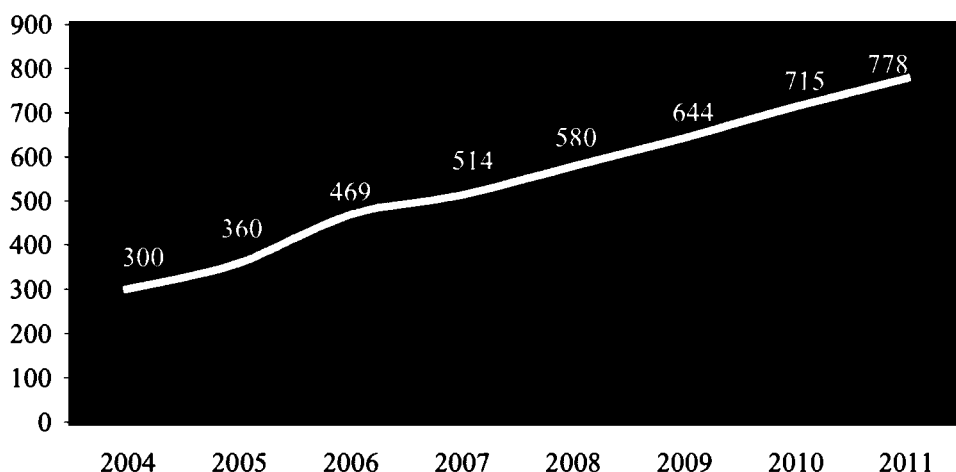
Florida Partners in Crisis reports that Florida's local jails have become the largest public psychiatric hospital, housing over 10,000 offenders with mental illnesses, many of whom are low-level offenders. There are more than 4 times as many people with mental illnesses in Florida jails than in state psychiatric hospitals (NAMI, 2004). Inmates with mental illness are 6 times more expensive to care for than other inmates. According to Florida Partners in Crisis, 92% of sheriff and jail administrators in Florida believe that local jails are ill equipped to provide appropriate mental health and substance abuse services (FPIC, 2004).

In an Escambia County Jail in Pensacola, Florida, two mentally ill inmates died over the last year and a half after being subdued by guards. In Pinellas County, Florida a schizophrenic inmate recently gouged out his eyes after waiting weeks for a hospital bed. Reports from public defenders in Miami-Dade County describe psychotic clients who have hallucinated, mutilated themselves and attempted suicide while awaiting transfer to hospitals. If people with co-occurring disorders can be diverted to more effective treatment programs in the community, then correctional facilities can be managed more effectively. Nearly 10% of male inmates require medication and other forms of treatment for serious mental disorder (Florida Commission on Mental Health Services and Substance Abuse, 2001).

The Sheriff's Office reports approximately 3,000 inmates were booked into the Nassau County Detention Center in 2005-2006. Of those 3,000 inmates, 16% of those were treated for mental illness. The top five mental health disorders encountered upon incarceration were: depressive disorders which include bi-polar disorder and major depression, substance abuse, adjustment disorders, post-traumatic stress disorder, and anxiety disorders.

In the Nassau County Detention Facility, the three-year trend for mental health services provided to inmates upon incarceration reflects a significant increase in the number of persons with mental health disorders. The chart below shows an estimate of future demand for mental health services based on current trends, without diversion strategies. It reflects a significant increase in the number of persons needing treatment.

Nassau County Detention Center
Inmates Evaluated with Mental Illnesses



The Sheriff's Office Detention Facility reports that the 2005-2006 fiscal year costs for mental health services were \$230,970. This includes cost for initial evaluation of \$36,500, follow-up treatment costs of \$13,600 and medication costs for inmates of \$181,140. There is a significant concern regarding the fiscal ramifications this population will have on the jail system given the projected increase in need for services over the next 4 years. The review of the Sheriff's Office statistics for 2005 and 2006 show that 51 and 58 respectively, misdemeanor inmates with mental health issues would have qualified for participation in the Nassau County Mental Health Court. The 2007 statistics through September 30th indicate that 49 misdemeanor inmates with mental health issues would have qualified for this specialty court.

Nassau County is located in the Northeast corner of Florida, just 30 miles north of Jacksonville, Florida and south of the Georgia border. Nassau County comprises 652 square miles and encompasses three incorporated areas: Hilliard in the northwest region, Callahan in the southwest, and Fernandina Beach in the east. Yulee is an unincorporated community located in the heart of the county. Nassau County has experienced a population increase of 15% from 2002-2005. As the populations in the suburbs of Jacksonville grow and the commuters from Georgia extend south, it is anticipated that Nassau County's population will continue to grow. Nassau County is a predominately rural community with the employment found in the fishing or forestry industries.

Interestingly enough, Nassau County's demographic data are skewed by tremendous wealth on its barrier island of Amelia, where many have retired to live, in contrast to the rural west side of the county. Census data estimates out of a total of 21,952 households in Nassau County, 8,124 (37%) have incomes less than \$33,488 per year (Source: 2003 census data). However, data from the 2005 Yulee Community Assessment indicated that in 2003, approximately 9.1% of the population was living below the poverty level with 14.2% of children under the age of 18 living below the poverty rate. In 2002, these numbers were 8.99% and 10.9%, respectively. Overall, these figures underestimate the desperate pockets of poverty in the county and these are the targeted areas for this program because they have the greatest need and are the ones often forgotten.

The overarching goals of the Mental Health Court Program are to:

Reduce the involvement of persons with mental illnesses, including those with co-occurring substance abuse disorders, in the criminal justice system.

Reduce recidivism and re-incarceration of persons with mental illnesses in the criminal justice system.

Incorporate the principles of recovery throughout the criminal justice, mental health and substance abuse systems.

Improve the capacity of persons with mental illnesses to successfully live and work in the community.

Improve access to mental health treatment, community services and supports for persons with mental illnesses.

Improve treatment engagement and outcomes.

Reduce burden and cost on law enforcement and the jail.

Improve collaboration and coordination of services among criminal justice, mental health and drug treatment, physical health care, and other social service systems.

Increase public safety.

The initial goal of the Mental Health Court is to maintain a docket of 15 individuals and to have 10 participants successfully complete the Mental Health Court program in year #1, and thereafter increase the docket and the number of person to successfully complete the program by 5 persons in each of the following years, year #2 and year #3.

B. Regional Partnerships Strategic Planning Process and Its Participants (how planning occurred, strategic alliances, plans for leveraging funds and other resources)

For the Nassau County Mental Health Court an effective communication plan is a key component of the success of the partnerships and strategic alliances for this new multi-system venture. The communication plan serves to link the overall planning function of the Mental Health Court with the mission and purpose of our partners and funders in this process. Through the communication plan, the Mental Health Court is able to garner support by being a vehicle for positive change and also provide a positive impact on persons with mental illnesses and their families, and for the criminal justice system, mental health system and the community as a whole. A goal of the communications plan is to educate participants and gain their support for the project.

The communication plan for the Mental Health Court is a dynamic and growing interpersonal and intrapersonal communication system which will be an effective means to convey a consistent message over time to all stakeholders. The message of the Mental Health Court Program will always be understandable across a range of people with different educational, cultural and racial backgrounds, clearly describing/defining the Mental Health Court's role and goals.

These communications are targeted to specific audiences because of the specialization of the Mental Health Court and the targeted populations in which it serves. The communication plan separates audiences based on internal and external factors. Certainly there will be, and it is expected, some overlap. Internal communications target all persons who are directly connected to the Mental Health Court and employees of agencies who provide services on behalf of the participants in the Mental Health Court. Overall, these communications are part of a larger education (training) plan which focuses on the individuals and families involved with operating and participating in the Mental Health Court Program. External groups represent the Nassau County sphere of influence and include the public at large, community (and regional) service providers, the media, mental health support groups, educational

institutions, health care providers, and all others interested in effecting change in our community and among the target audience.

1. Internal Groups

- a. The Nassau County Sheriff's Office, its Officers, and Nassau County Detention Facility;
- b. Nassau County and Circuit Court Judges, The Honorable Clerk of the Court, the Court Administrator and associated staff of the court system;
- c. The Office of the Public Defender;
- d. The Office of the State Attorney;
- e. Employees involved with and working at the Nassau County Judicial Annex (the location of the Mental Health Court and the Nassau County Detention Center);
- f. The Nassau County Board of Commissioners;
- g. Employees of the Nassau County Board of County Commissioners and other Government Employees associated with the Mental Health Court System;
- h. Mental Health Service Providers;
- i. Participating Health Care Providers;
- j. Local and Regional Offices of the Department of Children and Families; and
- k. Program Partners not identified elsewhere.

2. External Groups

- a. Media
- b. General Public
- c. Health Care Providers
- d. Attorneys servicing Nassau County and surrounding areas
- e. Legislators and the Local legislative Delegation
- f. Ancillary units of the state or federal governments
- g. National local Foundations
- h. Community Partners not identified elsewhere.

An overview of the Communication Plan Objectives includes:

- a. Identification of the purpose and goals of the Mental Health Court for clear articulation and presentation of a uniform and consistent message – e.g. reducing involvement of persons with mental illness in the criminal justice system.
- b. Emphasis upon the long-term commitment the Mental Health Court, the Department of Children and Families, the Nassau County Sheriff's Office, the Nassau County Board of County Commissioners, Mental Health Court Service providers and all other participants in the Mental Health Court Program.
- c. Orchestration and the forging of valuable partnerships, community based and regional, which add to the vision and role of the Mental Health Court Team.
- d. Emphasis upon grassroots community focus, involvement, and participation within the 4th Judicial Circuit geographical area.
- e. Introduction of the new Mental Health Court Program Director.
- f. Identification of the terms, conditions and strategic focus of the Mental Health Court Program, including who will be enrolled and resource limitations.
- g. Representation that the initial focus of the Mental Health Court is upon misdemeanor offenders, and after the first 12 months of the court the adding certain types of felony cases.
- h. Building ongoing support for the mission and role of the Mental Health Court.

- i. Establishing a resource based of potential funders for the Mental Health Court and continuing to grow that resource.
- j. Welcoming and gather feedback from staff, community partners and external (ancillary) leaders who support the Mental Health Court Program.
- k. Securing staff support for the Mental Health Court throughout each team member's organization.
- l. Alleviating concerns and anxieties about the Mental Health Court's role and program.
- m. Addressing issues relevant to staffing/support groups such as Sheriff's Officers, Probation Officers, CIT Trained Officers, local attorneys, court staff and Community Service providers.
- n. Gaining support from key external leaders from federal, state and local politicians, civil servants, non-profit community, foundations, and health care professionals.
- o. Identification of future leaders who could strategically assist the Mental Health Court Program in securing future funding and support.

The elements of the Communication Plan consist of:

- a. Written and Printed Material /Literature
 - (1) Mental Health Court Brochure – brief descriptions of major program components
 - (2) Mental Health Court Fact Sheet – list of major program components and discussion topics
 - (3) Brief Narrative Descriptions – for media, FCCMH and FADAA
 - (4) Narrative for public service announcements
 - (5) PowerPoint or video presentation under development and revision
 - (6) The Mental Health Court Program Official Website
- b. Meetings and Presentations
 - (1) Internal and external stakeholder meetings
 - (2) Public service announcements
 - (3) Mailing brochures to various mailing lists identified by the Mental Health Court Board
 - (4) Website announcements and updates – The Department of Children and Families, The Nassau County, Sheriff's Office, NAMI Nassau, Sutton Place Behavioral Health, Ten Broeck Hospital, DaySpring Village, Quality Life Center and others

Completing and implementation of the Nassau County Mental Health Court Program's Communication Plan is projected to be completed by December 2007 with annual review and formal updates.

C. Vision (a picture of the future you seek to create, described in the present tense) and Mission Statements (concise statement of what are you here to do together)

The vision of the Mental Health Court Program is a community which does not include persons who have unnecessarily lost liberties because of their mental illness.

The mission of the Nassau County Mental Health Program is to provide a problem-solving approach for persons with mental illness who are charged with certain misdemeanors and to afford them and their families the opportunity to voluntarily participate through conditional releases in community treatment and court approved service plans as an alterative to incarceration and the normal criminal prosecution process and punishment.

D. Values (the collective, fundamental beliefs that drive your imitative)

The fundamental values or tenants of the Mental Health Court Program are to:

Reduce the involvement of persons with mental illnesses, including those with co-occurring substance abuse disorders, in the criminal justice system.
Reduce recidivism and re-incarceration of persons with mental illnesses in the criminal justice system.
Improve the capacity of persons with mental illnesses to successfully live and work in the community and not to commit additional crimes.
Improve access to mental health treatment, community services and supports for persons with mental illnesses.
Improve treatment engagement and outcomes.
Reduce burden and cost on law enforcement and jail.
Improve collaboration and coordination of services among criminal justice, mental health and drug treatment, physical health care, and related social service systems.
Increase public safety.

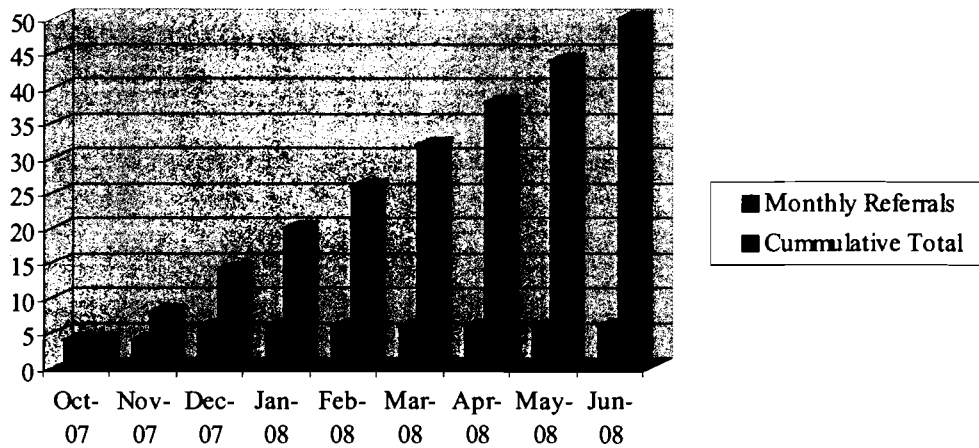
E. Conceptual Model for Addressing Criminal Justice Reinvestment for Person with Mental Health, Substance Abuse or Co-occurring Disorders

Mental Health, Substance Abuse and Co-occurring Disorder participants in the Mental Health Court Program will receive mental health care, support services and physical health care from providers within the geographical area of the 4th Judicial Circuit. The baseline contract between the Department of Children and Families (DCF) and the Nassau County Sheriff's Office will provide limited funds for the purchase of services from any licensed Mental Health Care Provider within the geographical area within the 4th Judicial Circuit. The funds will be used in situations in which persons served do not have Medicaid or insurance; in situations where existing DCF funded services do not have sufficient capacity; and in situations in which Medicaid or insurance will not cover needed services; e.g., housing.

The Department of Children and Families and the Nassau Board of County Commissioners currently provide funding for mental health services for persons that meet eligibility criteria. Providers receiving these funds will be able to offer some services to Mental Health Court participants through designated funding sources. However, current funding is limited and the resultant capacity of the public mental health system is not at an optimal level. The contract between DCF and the Sheriff's Office will help to supplement existing services, but additional funding and alternative funding sources will be explored in an effort to cover the cost as the Mental Health Court Program caseload grows.

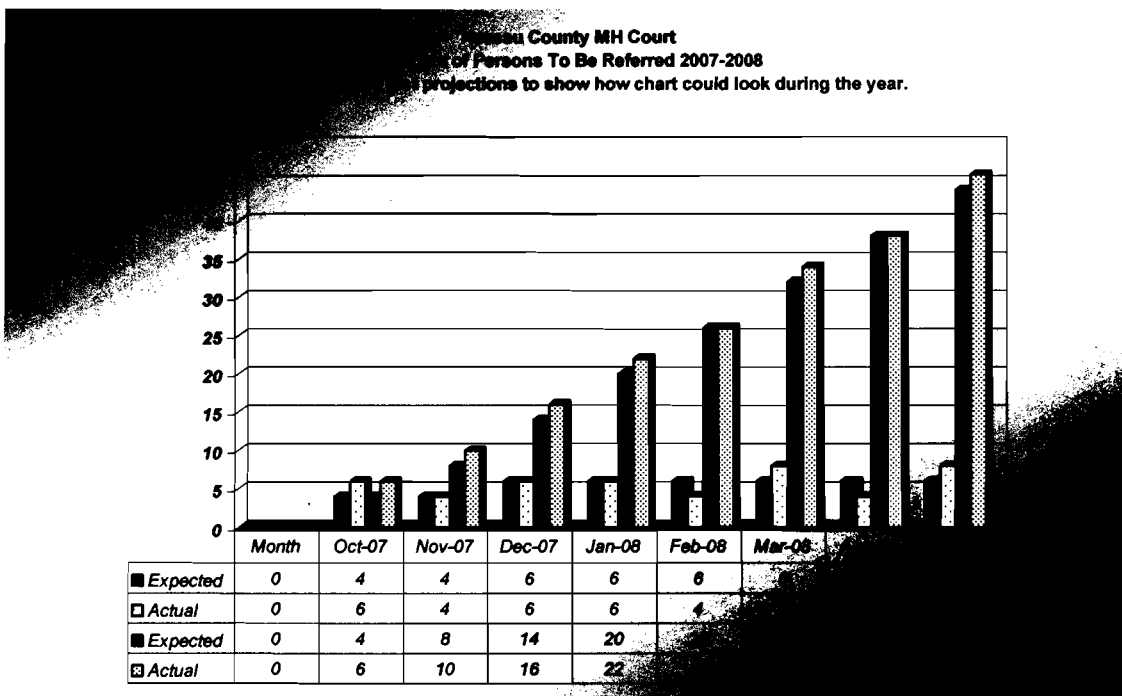
The Mental Health Court program will use the 2007-2008 fiscal year to gather a variety of data and identify various items that might be measured or evaluated. The initial nine-month period in 2007-2008 will establish the baseline data and metrics for the program. Baseline measures will aid in establishing performance objectives and mapping future targets for fiscal year 2008-2009 and beyond in the ongoing development process as the Mental Health Court Program grows and matures. Sample charts illustrating the measurements of the Mental Health Court Program are included below. Chart 1 reflects the number of persons generally expected to be referred to the Mental Health Court in the first nine months of the program.

Referrals to Mental Health Court 2007-2008

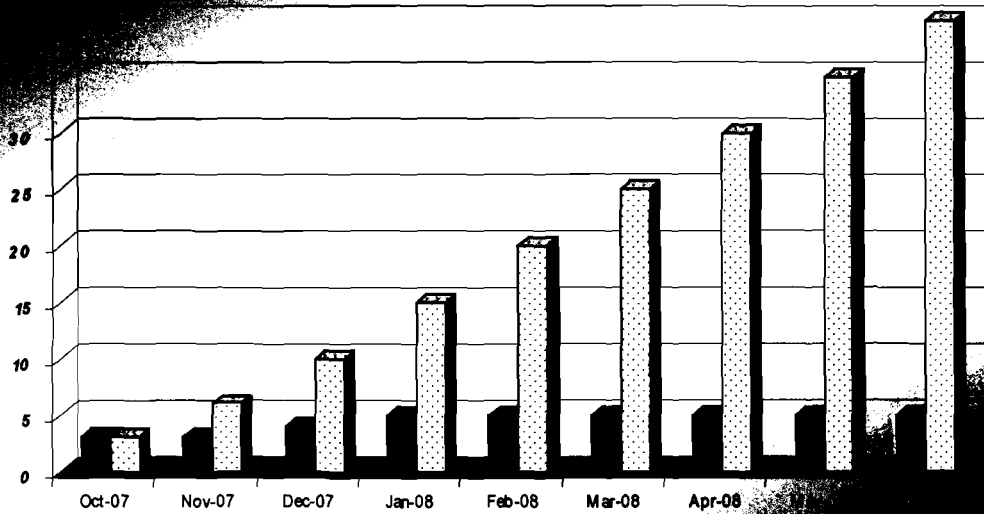


One process for setting/evaluating future types of measurements is to concisely during the first year of the system, gather information on days in jail prior to and after entrance into the Mental Health Court Program. Then for the following year track the number of jail days persons enrolled in the Mental Health Court Program in year #1 (including after graduation) and compare this with the number of jail days during the three years prior to enrollment in the Mental Health Court Program.

The following charts are self titled and further illustrate outcome measures.

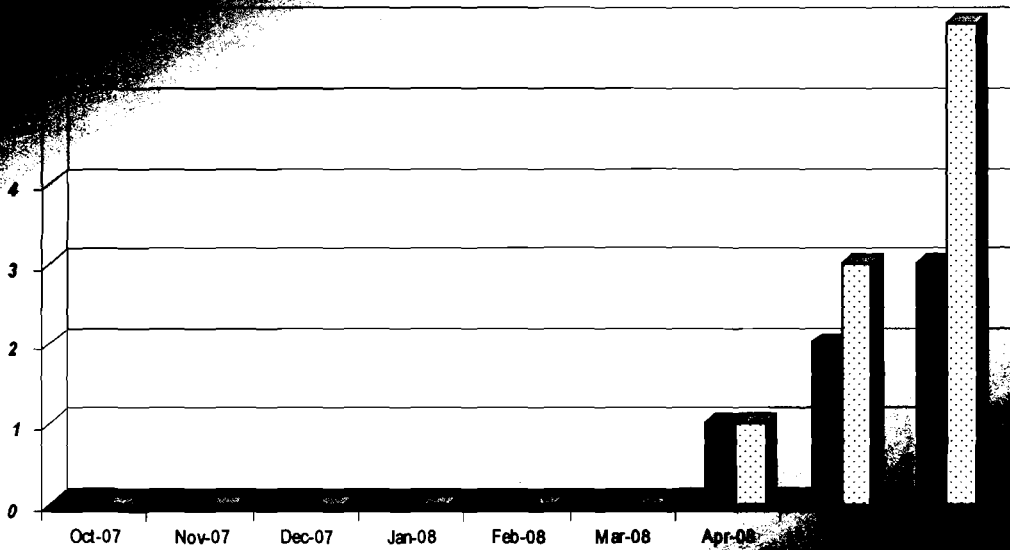


**Missoula County MH Court
Number of Persons Admitted 2007-2008**



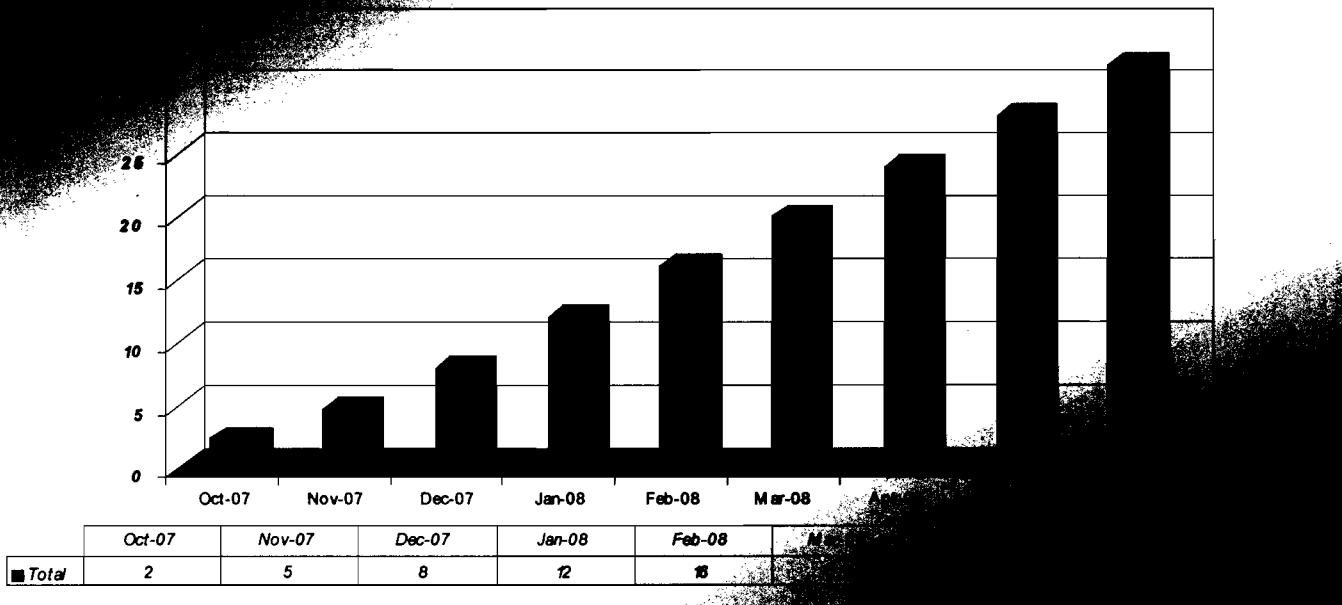
	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08
# Accepted in Court	3	3	4	5	5		
Total	3	6	10	15	20		

**Missoula County Mental Court
Number of Persons Graduating 2007-2008**



	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08
# Graduated	0	0	0	0	0		
Total	0	0	0	0	0		

**County Mental Health Court
Persons Not Re-Arrested 2007-2008**



Examples of Baseline Data to be Collected and Outcome Measures for the Mental Health court include:

- Number of persons referred to Mental Health Court
- Percentage of persons referred to Mental Health Court that Are Accepted – of persons that make it to the docket.
- Number of persons accepted into Mental Health Court
- Days from referral to Project Director to presentation of case to court
- Days from arrest to presentation of case to mental health court
- Days from referral until covenant is signed
- Percentage of persons successfully completing Mental Health Court plan – graduation
- Percentage of participants terminated for non-compliance
- Length of stay in mental health court by those graduating – 9 months
- Number of active case management MH court cases
- Number of persons on referral docket
- Number of active participants
- Number of jail days prior to mental health court (e.g., previous 5 years)
- Number of jail days during mental health court
- Number of jail days after mental health court (e.g., 1st year after)
- Number of CSU/Hospital Admissions and Days prior to, during and after Mental Health Court
- Percentage of Persons in Mental Health Court that Are Not Re-Arrested for New Crimes while in Mental Health Court
- Percentage of Persons in Mental Health Court that Are Not Re-Arrested for New Crimes within first year of graduation from MH court

F. Strategic Goals

The following matrix includes the strategic goals of the Mental Health Court Program and they are woven throughout the objectives and strategies of the Mental Health Court Program included

in this strategic summary of the overall Business Plan for the Nassau County Mental Health Court Program.

Goal	How Performance will be measured	Lead Person or Organization	Projected Date of Completion
Improve Access to mental health treatment, community services and supports for persons with mental illness.	Through the collection of numerical data from initial program assessment forms, through case management, and outcomes from participation in the Mental Health Court Program	Mental Health Court Program Director and the Nassau County Sheriff's Office	Ongoing with quarterly review dates beginning January 2008.
Improve treatment engagement and outcomes	Through monitoring and tracking of participants involved in the Mental Health Court.	The Mental Health Court Program Director.	This is ongoing.
Reduce the burden and cost on law enforcement and jail	Tracking the cost associated the normal operations of the Nassau County Detention Facility and also tracking & reporting (in an open feedback loop) the costs associated with persons involved in the Mental Health Court.	The Nassau County Sheriff's Office.	This is not projected to be realized until year 2 in the implementation of the program.
Improve collaboration and coordination of services among criminal justice, mental health and drug treatment, physical health care, and related social service systems.	Through the operations of the Mental Health Court, community collaborations and advocacy measures	The Mental Health Court Team and the Mental Health Court Program Director	This began in the summer of 2006 and is ongoing.
Increase public safety	Through community collaboration and the Mental Health Court Program's Communication Plan	The Mental Health Court Program Director and the Nassau County Sheriff's Office	This is ongoing and
Reduce recidivism and re-incarceration of person with mental illness in the criminal	Through case management, coordination with Probation Officers and	The Mental Health Program Director and Peer Specialists	Beginning October 3, 2007 and thereafter.

justice system.	working with the Mental Health Court participant and his/her family support unit.		
-----------------	---	--	--

ⁱ Dr. Lauren Pagel, Ph.D., Director of Clinical Operations, Sutton Place, as part of a grant proposal submitted in April 2007 to the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice, wrote much of Sections III and IV.

ⁱⁱ New Freedom Commission on Mental Health, *Achieving the Promise: Transforming Mental Health Care in America. Final Report*. DHHS Pub. No. SMA-03-3832. Rockville, MD: 2003.

ⁱⁱⁱ Draper DA, McHugh MC, Achman L, Kuo S. *Medicaid Financing of State and County Psychiatric Hospitals*. DHHS Pub. No. (SMA) 03-3830 Rockville, MD: Center for Mental Health Services, Substance Abuse and Mental Health Services Administration, 2003.

^{iv} Draper, *Medicaid Financing of State and County Psychiatric Hospitals*.

^v Florida Agency for Health Care Administration. (2002). *Annual CON Report Tables 2002*.

^{vi} James, D., Glaze, Lauren. (2006). *Mental Health Problems of Prison and Jail Inmates*. U.S. Department of Justice, Office of Justice Programs.

from Judge Davis
10/25/07

Mental Health Court Planning Council

Name	Organization	Address	Telephone
Stephen Bledsoe	State Attorney	76347 Veterans Way, Suite # Yulee, FL 32097	548-4700
Brian Morrissey	Public Defender	76347 Veterans Way, Suite # Yulee, FL 32097	548-4750
✓ Judge Brian J. Davis	Circuit Court Judge	416 Centre Street Fernandina Beach, FL 32034	491-7275
✓ Judge Granville C. Burgess	County Court Judge	76347 Veterans Way, Suite # Yulee, FL 32097	548-4940
Officer Bobby Rowe	Nassau County Sheriff's Office	76001 Bobby Moore Circle Yulee, FL 32097	548-4950-4024
✓ Captain Mike Sutton	Nassau County Sheriff's Office	76001 Bobby Moore Circle Yulee, FL 32097	753-0231
✓ Chief James Hurley	Fernandina Beach Police Department	1525 Lime Street Fernandina Beach, FL 32034	277-7342
Nancy Crawford Patrice Bryant	Dept. of Corrections (Probation)	919 S. 14th Street Fernandina Beach, FL 32034	277-7250
✓ Conni Lewis	Court Administration	76347 Veterans Way, Suite # Yulee, FL 32097	548-4909
✓ Marianne Marshall	Board of County Commissioners	36116 Gage Road Callahan, FL 32011	813-6920 (c) / 879-2729 (h)
✓ Lori Taylor Colleen Beardon	Salvation Army Correctional Services	76347 Veterans Way, Suite # Yulee, FL 32097	548-3906
✓ Ed Dews	Sutton Place Behavioral Health	910 S. 8th Street Fernandina Beach, FL 32034	
✓ Lauren Pagel	Sutton Place Behavioral Health	910 S. 8th Street Fernandina Beach, FL 32034	491-2001
Cindy Valley	Dept. of Children & Families	5920 Arlington Expressway Jacksonville, FL 32211	723-2134
✓ Andrea Heller		86012 John Street Yulee, FL 32097	225-8104
✓ Tonya Pilch		409 Fir Street Fernandina Beach, FL 32034	261-3288
Lisa Mohn	NAMI of Nassau County (Pres.)	P. O. Box 15816 Fernandina Beach, FL 32035	548-4903

✓ Dentres Rec'd.

10/24/07

✓ Paul Stasi	The Salvation Army	900 W. Adams Street Jacksonville, FL 32204	356-8641
✓ Stepheny Durham	Detention Center Superintendent	1241 E. 8th Street Jacksonville, FL 32206	798-4840
✓ Donna Webb	Dept. of Juvenile Justice Supervisor	1303 Jasmine Street Fernandina Beach, FL 32034	277-7230 / 219-2190
John Crawford	Clerk of Court	76347 Veterans Way, Suite # Yulee, FL 32097	548-4600, x1002

Deputy Kevin Thrisk Chief Corrections Officer 76001 Bobby Moore Circle
Yulee, FL 32097